

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

**Tuesday, March 12, 2024**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – February 27, 2024, p. 3-6**
2. **Approval of Agenda**
3. **Public Comments** – Anyone may address the Curriculum Committee on any item NOT on the Agenda **within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
4. **Chair’s Report**
5. **Curriculum Committee Training – Information Item**
6. **Proposed New Noncredit Courses (EMT 407NC, EMT 417NC, MATH 300NC) for Academic Year 2024-25 (Spring) – Information Item, p. 7-8**
  - A. New corequisite:
    - a. EMT 407NC will have a coreq of EMT 417NC
    - b. EMT 417NC will have a coreq of EMT 407NC
  - B. New limitation on enrollment:
    - a. EMT 407NC will have a limitation of American Heart Association Basic Life Support (BLS) Healthcare Provider certification, physical/health exam, and criminal background check required
  - C. Approval of new noncredit courses
7. **Proposed New Noncredit Program (Emergency Medical Technician Certificate of Completion) for Academic Year 2024-25 (Spring) – Information Item, p. 9**
8. **Proposed New Credit Program (Public Health AS-T Degree) for Academic Year 2024-25 (Spring) – Information Item, p. 10-11**
9. **Proposed New Credit Course Justifications (KNEA 606, 608, 610) for Academic Year 2025-26 (Fall) – Information Item, p. 12-23**
10. **Proposed New Credit Course (MATH 204S) for Academic Year 2025-26 – Information Item, p. 24**
  - A. New prerequisite:
    - a. MATH 204S will have a prereq of Clearance from the current placement process.
  - B. New corequisite:
    - a. MATH 204S will have a coreq of MATH 3B
  - C. Approval of new credit course
11. **Curriculum Committee Bylaws Revision Effective Spring 2024 – Action Item, p. 25-33**
12. **Proposed New Noncredit Courses (AUTO 440NC, AUTO 441NC) for Academic Year 2024-25 (Spring) – Action Item, p. 34-35**
  - A. New limitation on enrollment
    - a. AUTO 441NC will have a limitation of Students must be at least 21 years old and have a valid California Driver’s License
  - B. New recommended preparation:
    - a. AUTO 441NC will have a recommended preparation of AUTO 440NC
  - C. Approval of new noncredit courses
13. **Proposed New Noncredit Program (Bus Operator/Driver Commercial Learner’s Permit Certificate of Completion) for Academic Year 2024-25 (Spring) – Action Item, p. 36**
14. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Action Item, p. 37-42**
  - A. **ENG 655 (55)** – Science Fiction: Literature and Society

**SADDLEBACK COLLEGE  
CURRICULUM COMMITTEE**

**AGENDA (Continued)**

- B. PHIL 616 (16) – Philosophy and Film
- 15. Proposed New Credit Courses (ENV 626, HIST 699, KNES 611, KNES 612, KNES 613) for Academic Year 2025-26 – Information Item, p. 43-44**
  - A. New recommended preparation:
    - a. KNES 612 (12) will have a recommended preparation of KNES 11
    - b. KNES 613 (13) will have a recommended preparation of KNES 12
  - B. Approval of new credit courses
- 16. Proposed Family Revision (KNES – Football) for Academic Year 2025-26 – Action Item, p. 45**
- 17. Representational Area Reports (if time allows)**
- 18. Announcements**
  - A. The next Curriculum Committee meeting is on Tuesday, March 26<sup>th</sup> at 3pm in AGB 106.
  - B. The next GE Committee meeting is on Tuesday, March 26<sup>th</sup> at 4pm in AGB 106.
  - C. The launch deadline for scheduled/unscheduled review of courses and any approved new courses (not seeking UC approval) in META is April 30, 2024. This is also the deadline for the submission of all required elements for new and revised programs.
- 19. Public Interest Announcements (if time allows)**
- 20. Adjourn**

**COMPLIANCE WITH BROWN ACT**

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “*No action or discussion shall be undertaken on any item not appearing on the posted agenda*, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## Attendance

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

**Tuesday, February 27, 2024**

### Curriculum Team and Leadership in Attendance

- |                      |                       |
|----------------------|-----------------------|
| 1. Michelle Duffy    | Curriculum Chair      |
| 2. Stephanie Di Alto | Curriculum Specialist |
| 3. Aimee Tran        | Articulation Officer  |

### Curriculum Team and Leadership in Absence

- |                     |     |
|---------------------|-----|
| 1. Tram Vo-Kumamoto | VPI |
|---------------------|-----|

### Voting Members in Attendance

- |                               |  |
|-------------------------------|--|
| 1. Linda Call                 | Health and Wellness                            |
| 2. Deborah Chau               | Counseling and Special Programs                |
| 3. Tom DeDonno                | Business and Industry                          |
| 4. Fleur Fong                 | Extended Learning                              |
| 5. Farida Gabdrakhmanova      | Arts, Media, Performance, and Design           |
| 6. Annie Gilbert              | Extended Learning                              |
| 7. Ari Grayson                | Arts, Media, Performance, and Design           |
| 8. Carmenmara Hernandez-Bravo | Humanities and Social Sciences                 |
| 9. June Millovich             | Humanities and Social Sciences                 |
| 10. Carolyn Seaman            | Instructional Support and Teaching Innovations |
| 11. Larry Perez               | Science, Technology, Engineering, and Math     |
| 12. Michelle Weckerly         | Business and Industry                          |
| 13. Karla Westphal            | Science, Technology, Engineering, and Math     |

### Voting Members Absent

- |                    |                                 |
|--------------------|---------------------------------|
| 1. Mike Bennett    | Kinesiology & Athletics         |
| 2. Hollis Casey    | Counseling and Special Programs |
| 3. Susan Miller    | Health and Wellness             |
| 4. Jennifer Rohles | Kinesiology & Athletics         |

### Administrators in Attendance

- |                  |                                |
|------------------|--------------------------------|
| 1. Jessica Kaven | Humanities and Social Sciences |
|------------------|--------------------------------|

### Guests

- |              |                                |
|--------------|--------------------------------|
| 1. Beau Ewan | Humanities and Social Sciences |
|--------------|--------------------------------|

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

**Tuesday, February 27, 2024**

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – February 13, 2024, p. 3-6**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: June Millovich**
  - **Motion passed**
2. **Approval of Agenda**
  - **Michelle Duffy announced that item number 7 needs to be amended to reflect implementation in Fall 2024, not 2025.**
  - **First: Carmenmara Hernandez-Bravo**
  - **Second: Ari Grayson**
  - **Motion passed**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations.** Each speaker is limited to two minutes.
  - **Linda Call announced that Saddleback’s nursing program has the number one NCLEX pass rate in the state and the nation.**
  - **Farida Gabdrakhmanova shared that a student from her department recently won a national interior design competition.**
4. **Chair’s Report**
  - **Michelle announced that the spring curriculum regional meetings are occurring and information from them will be shared with the Committee soon.**
  - **New course and program initiations are still under review; more will be coming before the Committee at upcoming meetings.**
5. **Curriculum Committee Training – Information Item**
  - **The scheduled review list is under development and will be released shortly.**
  - **META trainings begin next week; if you are unable to attend, reach out to Michelle to schedule a Zoom.**
6. **Curriculum Committee Bylaws Revision Effective Spring 2024 – Information Item, p. 7-15**
  - **The bylaws are being revised to correct some errors; Michelle briefly reviewed the changes that are notated in red font.**
7. **SC-IVC Comparable Course Changes for Fall 2024 – Information Only Item, p. 16**
  - **The effective date for this list will be Fall 2024, not Fall 2025.**
  - **The comparable course list is prepared in collaboration with discipline faculty from Saddleback and IVC and the colleges’ respective articulation officers. Courses that are approved for the same C-ID descriptor are automatically deemed comparable.**
8. **Proposed New Taxonomic Pathway (BUSCLP – TOP Code 0947.50) for Automotive Technology for Academic Year 2024-25 (Spring) – Information Only Item, p. 17**
  - **A new taxonomic pathway is needed for the new Bus Operator/Driver Commercial Learner’s Permit Certificate of Completion and associated courses AUTO 440NC and 441NC (agenda items 9 and 10).**
9. **Proposed New Noncredit Courses (AUTO 440NC, AUTO 441NC) for Academic Year 2024-25 (Spring) – Information Item, p. 18-19**
  - A. **New limitation on enrollment**
    - a. **AUTO 441NC will have a limitation of Students must be at least 21 years old and have a valid California Driver’s License**
  - B. **New recommended preparation:**
    - a. **AUTO 441NC will have a recommended preparation of AUTO 440NC**

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES (Continued)

- C. Approval of new noncredit courses
- **These two new courses will be included in the new Bus Operator/Driver Commercial Learner's Permit Certificate of Completion (agenda item 10).**
10. **Proposed New Noncredit Program (Bus Operator/Driver Commercial Learner's Permit Certificate of Completion) for Academic Year 2024-25 (Spring) – Information Item, p. 20**
- **This new program is proposed for Spring 2025.**
11. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Information Item, p. 21-26**
- A. ENG 600 – Science Fiction: Literature and Society
- **The English department has proposed numbering their new course ENG 55; this number change will be reflected on the March 12<sup>th</sup> agenda.**
  - **This new course will be included in the English Literature A.A. degree, Creative Writing A.A. degree, and the English AA-T.**
- B. PHIL 616 (16) – Philosophy and Film
- **This new course will be included in the Philosophy AA-T.**
  - **Both courses will submitted for UCTCA in July.**
12. **Proposed New Credit Courses (ENV 626, HIST 699, KNES 611, KNES 612, KNES 613) for Academic Year 2025-26 – Information Item, p. 27-28**
- A. New recommended preparation:
- KNES 612 (12) will have a recommended preparation of KNES 11
  - KNES 613 (13) will have a recommended preparation of KNES 12
- B. Approval of new credit courses
- **These new courses will be submitted for UCTCA in July.**
13. **Proposed Family Revision (KNES – Football) for Academic Year 2025-26 – Information Item, p. 29**
- **The new flag football courses will be included in the Football family.**
14. **Proposed New Credit Courses (PH 102, PH 103, PH 204, PH 205) for Academic Year 2024-25 (Spring) – Action Item, p. 30-31**
- A. New prerequisite:
- PH 205 will have a prerequisite of PH 102
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Linda Call**
  - **Motion passed**
- B. Approval of new credit courses
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Michelle Weckerly**
  - **Motion passed**
15. **Proposed New Credit Program (Community Health Worker Certificate of Achievement) for Academic Year 2024-25 (Spring) – Action Item, p. 32-33**
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Michelle Weckerly**
  - **Motion passed**
16. **Proposed New Noncredit Courses (COS) for Academic Year 2024-25 (Spring) – Action Item, p. 34-35**
- A. New limitation on enrollment:
- COS 424NC will have a limitation of Students must have a current California Cosmetology license to enroll in the Barber Crossover class. Students must be a minimum of 17 years of age to enroll in this course. California State Board of Barbering and Cosmetology Business and Professions Code Section 7321.5 provides that the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, (b) Has completed the 10th grade in the public schools of this state or its equivalent.

# SADDLEBACK COLLEGE CURRICULUM COMMITTEE

## MINUTES (Continued)

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

- **First: June Millovich**
  - **Second: Annie Gilbert**
  - **Motion passed**
- B. New prerequisite:
- a. COS 425NC will have a prereq of COS 424NC
  - **First: Michelle Weckerly**
  - **Second: Annie Gilbert**
  - **Motion passed**
- C. Approval of new noncredit courses
- **First: Annie Gilbert**
  - **Second: Linda Call**
  - **Motion passed**
17. **Proposed New Noncredit Program (Barber Crossover Certificate of Completion) for Academic Year 2024-25 (Spring) – Action Item, p. 36-37**
- **First: June Millovich**
  - **Second: Annie Gilbert**
  - **Motion passed**
18. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Action Item, p. 38-43**
- A. CIM 180WE – Co-Op-Ed Computer Information Management
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Tom DeDonno**
  - **Motion passed**
- B. CIMA 630 (230) – Introduction to Artificial Intelligence
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Tom DeDonno**
  - **Motion passed**
19. **Proposed New Credit Courses (Honors – COMM, CTVR, ENV, HORT) for Academic Year 2025-26 – Action Item, p. 44-45**
- **First: Carmenmara Hernandez-Bravo**
  - **Second: Michelle Weckerly**
  - **Motion passed**
20. **Proposed Course Revision for Academic Year 2024-25 – Consent Item, p. 46**
- **First: Annie Gilbert**
  - **Second: Farida Gabdrakhmanova**
  - **Motion passed**
21. **Representational Area Reports (if time allows)**
- **There were no representational area reports.**
22. **Announcements**
- A. The next Curriculum Committee meeting is on Tuesday, March 12<sup>th</sup> at 3pm in AGB 106.
- B. The next GE Committee meeting is on Tuesday, March 26<sup>th</sup> at 4pm in AGB 106.
23. **Public Interest Announcements (if time allows)**
- **Members shared upcoming campus events.**
24. **Adjourn**
- **The meeting adjourned at 3:33 pm**

### COMPLIANCE WITH BROWN ACT

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School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	EMT 407NC	993000.00	EMERGENCY MEDICAL TECHNICIAN PROCEDURES NC	nc, 0 unit/10 hrs lec/3 hrs lab/0 hr lrng cntr, <b><u>coreq EMT 417NC, lim American Heart Association Basic Life Support (BLS) Healthcare Provider certification, physical/health exam, and criminal background check required</u></b> , gr opt NC - Noncredit, DE, repeatable 1 time

SADDLEBACK COLLEGE  
 NEW NONCREDIT COURSES  
 ACADEMIC YEAR 2024-2025

HW	EMT 417NC	993001.00	EMERGENCY MEDICAL TECHNICIAN CLINICAL OBSERVATION NC	nc, 0 unit/0 hr lec/3 hrs lab/0 hr lng cntr, <b>coreq EMT 407NC</b> , gr opt NC - Noncredit, DE, repeatable 1 time
SM	MATH 300NC	992982.00	CALCULUS INSTRUCTIONAL SUPPORT LAB	nc, 0 unit/0 hr lec/0 hr lab/3 hrs lng cntr, oe/oe, gr opt NC - Noncredit, repeatable up to 99 times



SADDLEBACK COLLEGE  
NEW PROGRAM  
ACADEMIC YEAR 2024-2025

New  
**Emergency Medical Technician  
Certificate of Completion**

**The Emergency Medical Technician Certificate of Completion is designed to develop students into proficient and compassionate prehospital emergency professionals. Coursework covers the cognitive, psychomotor, and affective aspects of Basic Life Support level prehospital care as identified in the National EMS Education Standards, including biochemistry, anatomy, physiology, pathophysiology, assessment and treatment interventions, operations, administration, safety, and well-being. Students must achieve a grade of "P" in EMT 407NC, and successfully complete all requirements for EMT 417NC, to be awarded a course completion certificate, which is required to take the National Registry EMT written examination and become certified as an EMT. The courses in this program also satisfy the Orange County EMT accreditation training requirements.**

**Program Student Learning Outcomes**

**Students who complete this program will be able to:**

- **Demonstrate proficiency in the cognitive aspects of prehospital emergency medical care as specified in the National Emergency Medical Services Education Standards.**
- **Demonstrate proficiency in the psychomotor aspects of prehospital emergency medical care as specified in the National Emergency Medical Services Education Standards.**
- **Demonstrate proficiency in the affective aspects of prehospital emergency medical care as specified in the National Emergency Medical Services Education Standards.**

**Required Core**

<b><u>HSC 422NC*</u></b>	<b><u>Basic Life Support – CPR American Heart Association</u></b>	<b><u>16.6</u></b>
<b><u>EMT 407NC*</u></b>	<b><u>Emergency Medical Technician Procedures NC</u></b>	<b><u>215.8</u></b>
<b><u>EMT 417NC*</u></b>	<b><u>Emergency Medical Technician Clinical Observation NC</u></b>	<b><u>49.8</u></b>

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**Total Hours for the Certificate 282.2**

**\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE  
NEW PROGRAM  
ACADEMIC YEAR 2024-2025

**New  
Public Health  
Associate in Science for Transfer**

The Associate in Science in Public Health for Transfer Degree (AS-T) is designed to prepare students with a general education in the principles, concepts and methodologies of Public Health. Public Health is a dynamic field that focuses on community-based efforts to prevent disease, prolong life, and promote healthy environments and lifestyles. Students discuss the role of community engagement in promoting public health and social justice. They will learn of the multiple determinants of health, including sociological, economic, genetic, behavioral, environmental, and other factors that impact human health and health disparities. Students will gain understanding of the biopsychosocial basis for health and healthy populations. Students study the risk factors and modes of transmission for infectious and chronic diseases and how these diseases affect both personal and public health. They will apply the basic concepts, methods, and tools of public health data collection, use, and analysis and explain why evidence-based approaches an essential part of public health practice.

Students will be prepared for careers in a variety of settings, including hospitals, state and local health departments, non-profit agencies, educational institutions, research organizations, health clinics, and international programs.

This degree is designed for seamless transfer to a California State University. Students graduating with an Associate in Science in Public Health for Transfer Degree are well positioned to complete a bachelor's degree in a similar major within the California State University system with 60 units of upper-division coursework. Students who complete the Public Health AS-T degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students must maintain a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. While a minimum 2.0 is required for CSU admission, some majors may require a higher GPA. Please consult a counselor for more information.

**Program Student Learning Outcomes**

Students who complete this program will be able to:

- Appraise the guiding principles of public health as a discipline, including how public health differs from personal health.
- Propose public health interventions to improve the health of a population.
- Assess the burden of disease on the health of populations, including the impact of environmental exposures and use data to support evidence-based practices.
- Identify the various determinants of health and how it is impacted by policies.

SADDLEBACK COLLEGE  
NEW PROGRAM  
ACADEMIC YEAR 2024-2025

**Associate Degree for Transfer requirements  
(pursuant to SB1440, §66746)**

- 1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:**
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements (CSU GE-Breadth).**
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.**
- 2. Obtainment of a minimum grade point average of 2.0. Students must earn a “C” (or “P” Pass) or better in all courses required for the major or area of emphasis.**

**Required Core:**

<b><u>HLTH 1</u></b>	<b><u>Contemporary Health Issues</u></b>	<b><u>3</u></b>
<b><u>PH 1</u></b>	<b><u>Introduction to Public Health</u></b>	<b><u>3</u></b>
<b><u>BIO 20</u></b>	<b><u>Introduction to Biology</u></b>	<b><u>4</u></b>
<b><u>Select one</u></b>		
<b><u>BUS 10*</u></b>	<b><u>Business Statistics</u></b>	<b><u>3</u></b>
<b><u>or</u></b>		
<b><u>MATH 10*</u></b>	<b><u>Introduction to Statistics</u></b>	<b><u>3</u></b>
<b><u>or</u></b>		
<b><u>PSYC 44*</u></b>	<b><u>Statistics for the Behavioral Sciences</u></b>	<b><u>3</u></b>

**List A: Select one**

<b><u>CHEM 3*</u></b>	<b><u>Fundamental Chemistry</u></b>	<b><u>4</u></b>
<b><u>CHEM 1A*</u></b>	<b><u>General Chemistry</u></b>	<b><u>5</u></b>
<b><u>BIO 11*</u></b>	<b><u>Human Anatomy</u></b>	<b><u>4</u></b>
<b><u>BIO 12*</u></b>	<b><u>Human Physiology</u></b>	<b><u>4</u></b>

**List B: Complete the following course**

<b><u>PH 103</u></b>	<b><u>Health and Social Justice</u></b>	<b><u>3</u></b>
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**List C: Select one**

<b><u>HS 170</u></b>	<b><u>Alcohol and Other Drugs in Our Society</u></b>	<b><u>3</u></b>
<b><u>PH 102</u></b>	<b><u>Health Education and Promotion</u></b>	<b><u>3</u></b>
<b><u>HLTH 3</u></b>	<b><u>Women’s Health Issues</u></b>	<b><u>3</u></b>
<b><u>PSYC 5*</u></b>	<b><u>Psychological Aspects of Human Sexuality</u></b>	<b><u>3</u></b>



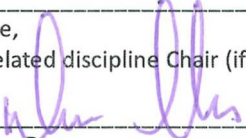


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**Total Units for the Major 23-24**

**\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL	
Date: 1-1-24	Prepared & Submitted by: Mike Bennet
Department: KNEA	Course Prefix & Number 600: KNEA 606 (6)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.		
Click to enter date	Mike Bennett _____ Print Name	 _____ Signature, Faculty Requestor
Click to enter date	Mike Bennett _____ Print Name	 _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	 _____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Dan Clauss  Print Name	 _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  ) ADAPTED SPORTS	Short Title: ADAPTED SPORTS	
Units: 1.0	Lec hrs: 0.5	Lab hrs: 1.5
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0.835.80 – Adapted Physical	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E – Non-Occupational

1. Anticipated first term of offering:         Fall    Spring        Year 2025
  
2. Catalog Description:  
 Introduction to sports including basketball, soccer, floor hockey, softball, bocce ball, and dodgeball. Designed for individuals with cognitive, behavioral, and/or physical disabilities who need assistance and equipment adaptations in activities and sports. Teaching methods and rules of the game are adapted to meet individual needs.
  
3. Is this course being aligned to a C-ID descriptor?         Yes         No         N/A  
 C-ID Code: n/a  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. Will course be cross-listed?         Yes         No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
  
 Reason for cross-listing: n/a

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

We offer a 1.5-unit version of adapted sports in the fall and spring. We would like to offer it in the summer, but the times and activities being instructed with fit better as a one-unit course.

6. Course Requisites:  
List all requisites\*: n/a

Prerequisite: none

Co-requisite: none

Limitation on enrollment: Click here to enter text.

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non-credit

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

This course is currently offered in the fall and spring, so all staff, faculty, supplies and equipment are currently in place.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation. If so, complete the following:

Adapted Sports	116A	at	CSU Northridge	Click	Required for	Kinesiology
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Physical Activity and the Disabled	PE4	at	Click	UC Davis	Required for	Physical Education
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Click	Click	at	Click	Click	Required for	Click
Course Title	Course No.		CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.


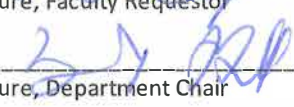
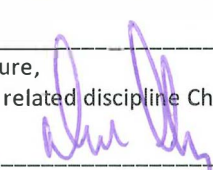
	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 1-1-24	Prepared & Submitted by: Mike Bennett
Department: Click here to enter text.	Course Prefix & Number 600: KNEA 608 (8)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	Mike Bennett Print Name	 Signature, Faculty Requestor
Click to enter date	Mike Bennett Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. Print Name	Signature, Other related discipline Chair (if relevant)
Click to enter date	Dan Clauss Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: ADAPT OUTDOOR ED/REC	
ADAPTED OUTDOOR EDUCATION AND RECREATION		
Units: 1.0	Lec hrs: 0.5	Lab hrs: 1.5
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0835.80 - Adapted Physical	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E-Non-Occupational

- Anticipated first term of offering:     Fall     Spring    Year 2025
- Catalog Description:  
 Introduction to outdoor recreation modified and designed for students that have participated in therapy, rehabilitation, have chronic medical diagnosis or any cognitive, behavioral, and/or physical disabilities. The class focuses on safety, outdoor fitness conditioning, and basic skills needed to interact with outdoor environment while participating in one or more outdoor activities, including but not limited to: stand up paddling, kayaking, sailing, surfing, hiking, rock climbing, and archery.
- Is this course being aligned to a C-ID descriptor?     Yes     No     N/A  
 C-ID Code: n/a  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
- Will course be cross-listed?     Yes     No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
  
 Reason for cross-listing: n/a

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

We currently offer a 1.5-unit version of this course that is very popular with our students in the fall and the spring. We would like to offer a 1.0-unit summer course and our 1.5-unit version covers too much time and activities to be offered in the summer.

6. Course Requisites:

List all requisites\*:

Prerequisite: none

Co-requisite: none

Limitation on enrollment: Click here to enter text.

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non-credit

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

We have all needed supplies/equipment, staff, and faculty as the course is currently offered in the fall and spring every term.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A



12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation. If so, complete the following:

Recreation programing and leadership	RTM 107	San Diego	Click	Recreation Program
Course Title	Course No.	at State	UC Campus	Required for
Hiking	1	Click	UC Berkeley	Required for PE
Course Title	Course No.	at CSU Campus	UC Campus	Required for
Click	Click	Click	Click	Required for Click
Course Title	Course No.	at CSU Campus	UC Campus	Required for

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 12-31-23	Prepared & Submitted by: Mike Bennett
Department: KNEA	Course Prefix & Number 600: KNEA 610 (10)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	Mike Bennett _____ Print Name	_____ Signature, Faculty Requestor
Click to enter date	Mike Bennett _____ Print Name	_____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Dan Clauss _____ Print Name	_____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: ADAPT DANCE	
ADAPTED DANCE		
Units: 1	Lec hrs: 0.5	Lab hrs: 1.5
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0835.80 – Adapted Physical	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E – Non-Occupational

1. Anticipated first term of offering:             Fall     Spring            Year 2025
  
2. Catalog Description:  
 Fitness class that introduces elements of dance such as rhythm, coordination, body and spatial awareness, movement vocabulary, and creative expression. Designed for individuals with any cognitive, behavioral, and/or physical disabilities. Methods of instruction are modified to accommodate varied levels of abilities. Students will participate in several types of dance including but not limited to modern, swing, country, salsa, and ballroom.
  
3. Is this course being aligned to a C-ID descriptor?             Yes             No             N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. Will course be cross-listed?             Yes             No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
  
 Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Saddleback College offers numerous dance activity courses for students without disabilities. Many of our current students enrolled in Adapted Kinesiology have requested that a dance class be offered so that students with disabilities would have access to this type of instruction.

6. Course Requisites:

List all requisites\*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: Click here to enter text.

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non-credit

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

In order to offer this class, a faculty with expertise in dance that meets minimum qualifications to teach adapted kinesiology will need to be hired. KNEA aides in a ratio of approximately 1 aide per 6 students will need to be hired. Funds for staffing this class are available. The class will be scheduled in PE 306 or 301 which currently is available for desired times/days. Both of these classrooms contain video, audio and

access to internet. The adapted program is in possession of equipment and supplies such as exercise balls, balance boards and canes that may be need for this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation. If so, complete the following:

<u>Aerobic Dance</u>	<u>KIN 135A</u>	at	<u>CSU</u>	<u>Click</u>	Required for	<u>Kinesiology</u>
Course Title	Course No.		<u>Northridge</u>	UC Campus		<u>Program or Major</u>
<u>Contemporary</u>	<u>PE 7</u>	at	<u>Click</u>	<u>UC Berkeley</u>	Required for	<u>Physical Educ.</u>
Course Title	Course No.		<u>Click</u>	UC Campus		<u>Program or Major</u>
<u>Dance</u>	<u>Click</u>	at	<u>Click</u>	<u>Click</u>	Required for	<u>Click</u>
Course Title	Course No.		<u>Click</u>	UC Campus		<u>Program or Major</u>

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

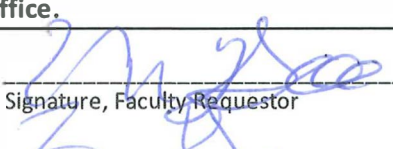

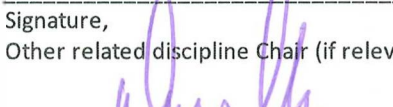

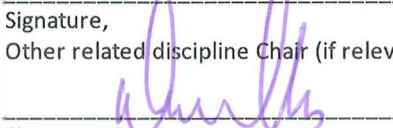
	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 12-31-23	Prepared & Submitted by: Mike Bennett
Department: KNEA	Course Prefix & Number 600: KNEA 610 (10)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	Mike Bennett _____ Print Name	 _____ Signature, Faculty Requestor
Click to enter date	Mike Bennett _____ Print Name	 _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	 _____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Dan Clauss  _____ Print Name	 _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: ADAPT DANCE	
ADAPTED DANCE		
Units: 1.5	Lec hrs: 1.0	Lab hrs: 2.0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0835.80 – Adapted Physical	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E – Non-Occupational

1. Anticipated first term of offering:             Fall    Spring            Year 2025
  
2. Catalog Description:  
 Fitness class that introduces elements of dance such as rhythm, coordination, body and spatial awareness, movement vocabulary, and creative expression. Designed for individuals with any cognitive, behavioral, and/or physical disabilities. Methods of instruction are modified to accommodate varied levels of abilities. Students will participate in several types of dance including but not limited to modern, swing, country, salsa, and ballroom.
  
3. Is this course being aligned to a C-ID descriptor?             Yes             No             N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. Will course be cross-listed?             Yes             No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
  
 Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Saddleback College offers numerous dance activity courses for students without disabilities. Many of our current students enrolled in Adapted Kinesiology have requested that a dance class be offered so that students with disabilities would have access to this type of instruction.

6. Course Requisites:

List all requisites\*: none

Prerequisite: none

Co-requisite: none

Limitation on enrollment: Click here to enter text.

Recommended Prep: none

*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Click here to enter text.

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non-credit

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

In order to offer this class, a faculty with expertise in dance that meets minimum qualifications to teach adapted kinesiology will need to be hired. KNEA aides in a ratio of approximately 1 aide per 6 students will need to be hired. Funds for staffing this class are available. The class will be scheduled in PE 306 or 301 which currently is available for desired times/days. Both of these classrooms contain video, audio and

access to internet. The adapted program is in possession of equipment and supplies such as exercise balls, balance boards and canes that may be need for this class.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No  
 Please attach documentation. If so, complete the following:

Aerobic Dance	KIN 135A	at	CSU Northridge	Click	Required for	Kinesiology
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Contemporary Dance	PE 7	at	Click	UC Berkeley	Required for	Physical Educ.
Course Title	Course No.		CSU Campus	UC Campus		Program or Major
Click	Click	at	Click	Click	Required for	Click
Course Title	Course No.		CSU Campus	UC Campus		Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
SM	MATH 204S	993002.00	SUPPORT FOR MATH 3B	nc, 2 units/2 hrs lec/0 hr lab/0 hr lrng cntr, <b>prereq Clearance from the current placement process, coreq MATH 3B</b> , gr opt PN - Pass/No Pass, DE, non-repeatable



# CURRICULUM COMMITTEE BY-LAWS

Saddleback College

**Approved: May 10, 2017**  
**Revised: November 1, 2017**  
**Revised: February 28, 2018**  
**Revised: February 27, 2020**  
**Revised: April 2, 2020**  
**Revised: September 13, 2022**  
**Revised: May 9, 2023**

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I. COMMITTEE RESPONSIBILITIES

A. REVIEW OF COURSES AND CERTIFICATES/DEGREES

The primary responsibilities of the Saddleback College Curriculum Committee are to review and approve degree-applicable credit courses, non-degree credit courses, noncredit courses, certificates, and programs of study. The Curriculum Committee recommends to the Academic Senate additions, deletions, and modifications in both major degree programs and general education patterns for the Associate Degree, the Intersegmental General Education Transfer Curriculum (IGETC), the California State University (CSU) General Education Certification Requirements, and Certificate Requirements. The Academic Senate then sends those recommendations to the College's Board of Trustees (BOT) for approval. (Title 5 §55002; Saddleback College BP6100).

B. REVIEW OF PREREQUISITES, COREQUISITES, AND ADVISORIES

The Curriculum Committee must approve prerequisites, co-requisites, and advisories, and must do so by separate action from that used in approving the course. (Title 5 §55003)

C. REVIEW OF COURSE REPEATABILITY AND COURSE REPETITION

The Curriculum Committee reviews course repeatability and course repetition to ensure compliance with Title 5 §55000; §55040; §56029; §55253, §58161).

D. COURSE/CERTIFICATE/PROGRAM DISCONTINUANCE

The Curriculum Committee participates in the review and evaluation of courses, certificates and program for discontinuance. (Title 5 §55130)

E. REVIEW OF DISCIPLINE PLACEMENT

The Curriculum Committee reviews courses for discipline placement.

F. REVIEW OF CURRICULUM COMMITTEE COMMUNICATION WITH COLLEGE COMMUNITY

The Curriculum Committee requests, considers, and responds to reports from various Academic Senate committees and college groups that have a direct bearing on matters of curriculum.

G. REVIEW AND EVALUATION OF SADDLEBACK COLLEGE CURRICULUM APPROVAL PROCESS

The Curriculum Committee shall review and evaluate its approval process to assure optimal curriculum approval at the local level. This shall include a review of technology, technical review, meeting schedules and agenda, yearly curriculum timelines, and Curriculum Committee communication to the college community.

H. REVIEW AND EVALUATION OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

The Curriculum Committee shall assist in the College's review of Board and Administrative Policies

I. CREATION OF CURRICULUM COMMITTEE PROCEDURES

The Curriculum Committee shall create Curriculum Committee Procedures (CCPs) when necessary to spell out the process of the Curriculum Office's implementation of Title 5, the Chancellor's Office (CO) mandates, Saddleback College's Board Policies or Administrative Procedures, or suggested best practices from the Academic Senate of the California Community Colleges (ASCCC). These CCPs will ensure consistent application of process and procedures in meeting compliance. These CCPs will be recommended by the Technical Review Sub-Committee and reviewed and approved by the Curriculum Committee and the Academic Senate. These CCPs will provide transparency to the college community regarding Curriculum Committee actions. These CCPs will be housed in the Saddleback College Curriculum Handbook.

## II. CURRICULUM COMMITTEE VOTING MEMEBERSHIP

The voting membership of the Curriculum Committee shall include:

- A. Two representatives, elected by their respective instructional areas:
  1. Arts, Media, Performance, and Design
  2. Business and Industry
  3. Economic ~~and~~ Workforce ~~Development~~ Advancement
  4. Extended Learning
  5. Health and Wellness
  6. Humanities and Social Sciences
  7. Science, Technology, Engineering, and Mathematics
  8. Kinesiology ~~and Athletics~~
  9. ~~Social and Behavioral Sciences~~
- B. Additional voting members shall include:
  1. Two representatives from Counseling and Special Programs
  2. ~~Two representatives from~~ Instructional Support and Teaching Innovations
- C. One of the two representatives for any area should be a full-time faculty member.
- D. There may be occasions when areas may not be able to provide two sitting members on the Curriculum Committee; however, that will be up to the area in question. It is the Curriculum Committee's position that each instructional area has the opportunity for equal representation.
- E. If instructional areas are added, deleted, or reconfigured, the updates will supersede the list provided in II.A.
- F. Instructional areas will be defined as an area that offers at least one state approved program.
- G. In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie persists, the Curriculum Chair shall cast the deciding vote.

## III. CURRICULUM COMMITTEE NON-VOTING MEMBERS

- A. The following shall be considered standing advisory positions on the Curriculum Committee due to the nature of the curriculum approval process and/or articulation issues:
  1. Articulation Officer-1
  2. Curriculum Chair or Co-Chairs-1 or 2
  3. Curriculum Specialist~~(s)~~-1 ~~or 2~~
  4. Instructional Deans-2, at least one of whom oversees CE programs within their division
  5. Faculty Senate President or designee-1
  6. Online Education Committee Chair or designee-1
  7. Admissions and Records Dean or representative-1
  8. ~~Publication Specialist~~ Instructional Systems Specialist-1
  9. SLO Coordinator-1
  10. Vice President for Instruction- 1

## IV. STUDENT REPRESENTATION

Student participation in "the formulation and development of district and college policies and procedures on curriculum" (Title 5, §51023.7) occurs within the Saddleback College Board of Trustees. The Student Trustee is a standing member of the Saddleback College Board of Trustees. All Curriculum Committee actions go before the Board of Trustees, giving the Student Trustee an opportunity to inform his or her peers. (Title 5 § 51000, §51022, §55100, §55130, §55150).

V. CURRICULUM COMMITTEE STANDING COMMITTEES

A. Technical Review Committee

1. Responsibilities of the Technical Review Committee (TRC), include review of all curriculum proposals for compliance with Program and Course Approval Handbook guidelines, Title 5 minimum standards, stylistic and grammatical standards, articulation issues, and Title 5 coding. The TRC will also make recommendations to changes or updates in the CCPs as necessary in response to state initiatives and local need.
2. Membership
  - a. Curriculum Chair(s) and VPI (or alternate)
  - b. Curriculum Specialist~~(s)~~
  - c. Ad-Hoc Membership, including but not limited to:
    - i. Articulation Officer
    - ii. Special Programs Faculty
    - iii. Honors Coordinator
    - iv. Director of Economic and Workforce Development Advancement
    - v. Division Dean
    - vi. Department chair
    - vii. Faculty

B. General Education Committee

1. Responsibilities of the General Education Committee include review of general education requirements for compliance with state standards; review and approval of courses for the local general education pattern; and recommendations on the presentation of general education requirements in the catalog.
2. Membership
  - a. Co-Chairs, Curriculum Chair and Articulation Officer
  - b. Voting Members
    - i. One full-time counselor
    - ii. One faculty member from each instructional area identified in the general curriculum committee membership above
  - c. Non-Voting Members
    - i. Instructional Deans-2, at least one of whom oversees CTE programs within their area
    - ii. VPI (advisory)
    - iii. Articulation Specialist (support)
3. Meeting Procedures
  - a. The General Education Committee can function independently, or as an integrated part of the full Curriculum Committee.
  - b. Motions shall carry with a simple majority of the members present.

C. Distance Education Committee

1. Responsibilities of the Distance Education Committee include reviewing and approving online course addenda for compliance with state standards. Once approved by the DE Committee, course addenda are submitted to the Curriculum Committee for review and consent. Approved addenda are part of the Course Outline of Record. A course must have an approved online addendum in order to be scheduled either as a hybrid course or fully online.

VI. INDIVIDUAL CURRICULUM COMMITTEE MEMBER'S RESPONSIBILITIES

- A. Attend meetings as scheduled
  - 1. Provide an alternate if they will not be able to attend
  - 2. Notify the Academic Senate if a permanent replacement is needed
- B. Review and approve minutes and agenda
- C. Review and recommend approval of curriculum proposals using procedures defined in section IX.
- D. Participate in resolving-area concerns between presentation of curriculum proposals and the first and second readings
- E. Stay current with Saddleback college policies and procedures for curriculum development
- F. Communicate curriculum topics to their constituent areas including, but not limited to:
  - 1. Curriculum process and procedures
  - 2. Curriculum dates and deadlines
  - 3. Resource location and access
  - 4. Topics of specific concern or interest to their area faculty regarding new course or program justifications and substantive changes to courses or programs

VII. CURRICULUM COMMITTEE CHAIRPERSON RESPONSIBILITIES

- A. *Philosophical Duties*, the chairperson shall:
  - 1. Provide leadership among instructional areas to develop a coordinated curriculum
  - 2. Provide leadership in the development and planning of a college-wide curriculum
  - 3. Take an active facilitative role in the development of innovative curricula
  - 4. Oversee the updating of curriculum in relation to programs on campus
- B. *Maintenance Duties*, the chairperson shall:
  - 1. Develop and maintain familiarity with curriculum standards, regulations, policies, and procedures
  - 2. Oversee the maintenance of the college curriculum in collaboration with the Academic Senate, Curriculum Specialists, and Office of Instruction
  - 3. Communicate to faculty regarding course related issues and program impacts
  - 4. Plan, organize, and preside over Curriculum Committee meetings
  - 5. Refer issues to the Curriculum Committee for discussion and consideration
  - 6. Conduct periodic reviews of the college curriculum handbook and CCPs
  - 7. Serve as co-chair to standing curriculum committees
  - 8. Serve in an advisory role to other curriculum related committees
  - 9. Attend local and state curriculum meetings as circumstances are deemed appropriate and necessary including regional curriculum trainings, and annual curriculum institute.
  - 10. Plan and organize Curriculum training
  - 11. Provide orientation and ongoing training for Curriculum Committee Members
- C. *Selection Procedure*
  - 1. The Academic Senate Executive Team will appoint the chair or co-chairs for the Curriculum Committee
  - 2. The Chair(s) must be faculty

VIII. CURRICULUM COMMITTEE MEETING PROCEDURES

- A. *Quorum*: The meeting shall be called to order and action items addressed when a quorum exists. A quorum is 50% of the approved voting membership, plus one.
- B. *Jurisdiction*: The Curriculum Committee may, by majority vote, accept, reject, or request modifications to curriculum proposals to ensure that the curriculum is academically sound and meets all Program and Course Approval Handbook (PCAH) and Title 5 regulations. Curriculum

proposals include:

1. Policies, procedures and standards to be applied in the development, approval, and review of the college curriculum
2. Additions, deletions, and modifications of courses and programs
3. Graduation requirements, including general education and major requirements and recommended changes.

C. **Approval Procedures:** Curriculum proposals may be approved in the following ways:

1. **Full Review:** Voice or counted vote at regular or emergency meeting for:
  - a. All new courses
  - b. All new programs
  - c. All substantive changes to courses as identified by the PCAH.
  - d. All substantive changes to programs as identified by the PCAH.
  - e. New college curriculum policies or procedures
  - f. Significant changes to college curriculum policies or procedures
2. **Consent Agenda Items** for changes to courses or programs which do not affect statutory or regulatory curriculum standards. These include:
  - a. Non-substantive; minor changes in catalog description, objectives, ~~or~~ content, **assignments, MOEs, methods of instruction that do not impact total course hours/units, or change in textbook**
  - b. Change in course title
  - c. Change in course number
  - d. Non-substantive revisions to degree or certificate programs
    - i. Title change
    - ii. Minor updates to catalog description
    - iii. Removal of obsolete/deleted courses
    - iv. Update to reflect state approved course title changes
    - v. Updates to reflect state approved course number changes
    - vi. Updates to reflect state approved course unit changes
    - vii. Addition/deletion of courses as a correction or because of other, out-of-discipline state approved course changes
    - viii. Unit total change
    - ix. TOPs code change within the same discipline
  - e. Online Addenda
  - f. Minor revisions updates to college curriculum policies and procedures
3. **Information Item Only/No Action:** Technical changes that can be implemented by the technical review committee include:
  - ~~a. Changes in the text and/or instructional materials~~
  - b. Corrections to spelling, grammar, or format
  - ~~c. Minor changes in methods of instruction, suggested assignments, or typical methods of evaluation~~
  - ~~d. Minor revisions updates to college curriculum policies and procedures~~
  - e. Updates to taxonomic pathways
  - f. **Development of new taxonomic pathways**
4. **Summer Approvals:** During the summer months when the Academic Senate does not meet, the Technical Review committee (including the Curriculum Chair(s), Articulation Officer, and Curriculum Committee faculty for a minimum of five faculty members) may approve changes which qualify as Consent Agenda Items and submit directly to the Board of Trustees (BOT). All changes will come before the full Curriculum Committee for consent.
5. **First and Second Reading Requirement:** First and second reading of curriculum



can be approved simultaneously by a majority vote.

6. **By-Law Revision:** Any amendment to the bylaws can be recommended to the Academic Senate for approval.

IX. CURRICULUM COMMITTEE AGENDA

- A. The Curriculum Committee agenda shall be posted in compliance with the Brown Act.
- B. The Curriculum Committee agenda shall include a list of curricular issues requiring discussion and a vote of the committee.
- C. The Curriculum Committee agenda shall also include a listing of proposals for new and modified courses for first and second reading.
- D. The Curriculum Committee agenda shall also include a listing of proposals for new and modified programs and certificates.
- E. The agenda shall also include a listing of courses/certificates/programs proposed for deactivation.

X. CURRICULUM COMMITTEE MINUTES

- A. The Curriculum Committee minutes should include:
  1. Members present or absent at each meeting
  2. Areas that have not been represented for an extended period
  3. Date of the meeting
  4. Time the meeting began and ended
  5. Information items
  6. Synopsis of discussion about each topic; a fine balance needs to be struck between being concise and providing enough detail about the topic to be useful upon review
  7. Motions made, seconded, and action taken
- B. The officially approved minutes shall be maintained in a permanent log in the Curriculum Office and posted on SharePoint under Curriculum.

SADDLEBACK COLLEGE  
 NEW NONCREDIT COURSES  
 ACADEMIC YEAR 2024-2025

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
BI	AUTO 440NC	992996.00	TRANSPORTATION CAREER EXPLORATION	nc, 0 unit/0.5 hr lec/0 hr lab/0 hr lrng cntr, gr opt NC - Noncredit, repeatable up to 4 times

BI	AUTO 441NC	992997.00	BUS OPERATOR/DRIVER TRAINING	nc, 0 unit/3.5 hrs lec/0 hr lab/0 hr lrng cntr, <b><u>lim Students must be at least 21 years old and have a valid California Driver's License,</u></b> <b>rec prep AUTO 440NC</b> , gr opt NC - Noncredit, repeatable up to 4 times
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SADDLEBACK COLLEGE  
NEW PROGRAM  
ACADEMIC YEAR 2024-2025

New  
**Bus Operator/Driver  
Commercial Learner's Permit  
Certificate of Completion**

The Bus Operator/Driver Commercial Learner's Permit Certificate of Completion is designed to prepare students for the California Commercial Learner's Permit (CLP) test and provide insight into what a career as a bus operator/driver entails. To obtain a commercial driver's license, a person needs to first attain the CLP by passing a knowledge test based on the California Commercial Driver Handbook. Therefore, students will review information in the California Commercial Driver Handbook, including sample test questions. Students will learn study skills to better prepare them for the CLP test and customer service skills, which are essential in the field. Moreover, students will receive behind-the-wheel and vehicle inspection training. Coursework includes a walk-thru of the job application process, interview techniques, and job requirements (i.e., physical examination, background checks, etc.). This program trains individuals for careers related, but not limited to, being a bus driver or bus operator. In order to sit for the CLP test and for potential employment, students must be at least 21 years old, have a valid California Driver's license with a clean record and pass a medical background check and drug screening.

**Program Student Learning Outcomes**

Students who complete this program will be able to:

- Seek employment in the public transit industry.
- Demonstrate current industry-specific skills related to the safety, operation, and driving of multi-passenger buses.
- Take the related California Commercial Learner's Permit (CLP) exam.

**Required Core**

<u>AUTO 440NC</u>	<u>Transportation Career</u>	
	<u>Exploration</u>	<u>8.3</u>
<u>AUTO 441NC*</u>	<u>Bus Operator/Driver</u>	
	<u>Training</u>	<u>58.1</u>

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**Total Hours for the Certificate 66.4**




**\*Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

**NEW COURSE PROPOSAL**

Date: January 26 <sup>th</sup> , 2024	Prepared & Submitted by: Spencer Robins
Department: English	Course Prefix & Number 600: ENG 655 (55)

**Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.**

Click to enter date	Spencer Robins _____ Print Name	 _____ Signature, Faculty Requestor
Click to enter date	Catherine Hayter _____ Print Name	 _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	 _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :  )	Short Title: Science Fiction	
Science Fiction: Literature and Society		
Units: 3	Lec hrs: 3	Lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1501.00    Non-Credit Category: Click here to enter text.    Occupational Code (SAM): E		

1. Anticipated first term of offering:             Fall    Spring            Year 2025
  
2. Catalog Description:  
 Course surveys science fiction from its origins to the present day. Students will explore the genre’s common themes, its relationship to popular culture, and its reflections on issues including race, gender, sexuality, environment, and technology. Emphasis will be placed on its capacity to challenge dominant social attitudes and question humanity’s place in the cosmos.
  
3. Is this course being aligned to a C-ID descriptor?             Yes             No             N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?     Yes             No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Currently, the English Department offers only survey-type literature classes. By contrast, many of our peer institutions offer literature courses built around genres and themes that we believe are more likely to generate student interest and enrollment; specifically, California Community Colleges offer courses in science fiction of various kinds. Such courses would provide opportunities for students to fulfill GE requirements while exploring themes of interest to their lives. Moreover, several majors at UC and CSU campuses require elective courses that could be satisfied by this class. Science fiction in particular offers opportunities to explore social issues including race, gender, environment, and sexuality through a literary lens. We believe that this course could be a model for future genre- and thematic- literature classes that could expand student interest in literary study at Saddleback.

6. Course Requisites:

List all requisites\*:

Prerequisite: Eligibility for ENG 1A or ENG 1AH

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment:

Recommended Prep: [Click here to enter text.](#)

*\*Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: English Literature AA; Creative Writing AA; English ADT

*\*Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable?  No  Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times?  1  2  3  Unlimited (Non-credit only)

Reason for Repeating:\*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

*\*Provide documentation*

10. Will this course be part of an approved family?  
 Yes If yes, identify family: Click here to enter text.  
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

The course will require one faculty member to teach it and one classroom per section offered.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

- 12A. Transfer: Would you recommend that this course transfer to:  
 CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

Science Fiction & Climate Disaster	ENG 060	UC Merced	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>UC Campus</small>		<small>Program or Major</small>
Speculative Fiction: Science Fiction, Science Horror, Fantasy	English 1120	CSU San Bernardino	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>CSU Campus</small>		<small>Program or Major</small>
Introduction to Speculative Fiction	LIT61-U01	UC Santa Cruz	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>UC Campus</small>		<small>Program or Major</small>

- 12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE  
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL			
Date: Jan 21, 2024	Prepared & Submitted by:	Basil Smith	
Department: Philosophy and Humanities	Course Prefix & Number 600:	PHIL 616 (16)	

P

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.			
Click to enter date	Click here to enter text.	Basil Smith	Signature, Faculty Requestor
	Print Name		
Click to enter date	Click here to enter text.	Basil Smith	Signature, Department Chair
	Print Name		
Click to enter date	Click here to enter text.		Signature, Other related discipline Chair (if relevant)
	Print Name		
Click to enter date	Click here to enter text.	Christina Hinkle	Signature, Dean
	Print Name		

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * : )		Short Title: Philosophy and Film	
Philosophy and Film			
Units: 3	Lec hrs: 3	Lab hrs: N/A	
Credit Status:	<input checked="" type="checkbox"/> Credit – Degree Applicable	<input type="checkbox"/> Credit – Non-degree Applicable	<input type="checkbox"/> Non-Credit
TOP Code: 1509	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E	

1. Anticipated first term of offering:                     Fall    Spring                    Year 2025
  
2. Catalog Description:  
 This course will explore the relationship between film and philosophy. In particular, it will explore the unique way film can depict the nature of time, reality, and humanity. The course will discuss such topics as the role of technology in the arts, competing descriptions of human thought, theories of memory, psychoanalysis, modes of representation and revelation proper to film, rival conceptions of temporality, narrative structure within and outside of film, the politics of film, and the emergence of new digital technology.
  
3. Is this course being aligned to a C-ID descriptor?                     Yes                     No                     N/A  
 C-ID Code: Click here to enter text.  
 If yes, see the Articulation Officer for assistance with C-ID descriptors.
  
4. A. Will course be cross-listed?                     Yes                     No  
 If yes, which department is responsible for scheduling, updating, and assessing the course?  
 Reason for cross-listing: Click here to enter text.
  
- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:



5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?  
During our departmental meetings, we discussed expanding our list of offerings for our AAT degree. We discovered that students desired a course that would bring philosophy down to a human level, where complex ideas were represented in media different from text. So, a visual medium. Moreover, decided that advanced classes like this utilize both more (and various) teaching methods, and cater to different learning styles. Given all this, Phil and Film fit many of the things that are missing from our AAT degree.

6. Course Requisites:  
List all requisites\*:  
Prerequisite: N/A  
Co-requisite: Click here to enter text.  
Limitation on enrollment: Click here to enter text.  
Recommended Prep: ENG 1A or ENG 1AH  
*\*Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?  
 Yes Course will **NOT** be included in a degree or certificate program.  
 No Course **WILL** be included in a degree and/or certificate program.  
Which ones: It will be part of the Philosophy AA-T

8. Proposed Grading System:  
 Letter Grade Only  Option of a standard letter grade or Pass/No Pass  
 Pass/No Pass only  Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable?  No  Yes  
Additional skills that will be acquired by repeating this course must be included in the course outline.  
If yes, how many times?  1  2  3  Unlimited (Non-credit only)  
Reason for Repeating: \*  
 Intercollegiate Athletics  
 Intercollegiate Competition  
 Occupational Work Experience/General Work Experience  
 Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.  
*\*Provide documentation*

10. Will this course be part of an approved family?  
 Yes If yes, identify family: Click here to enter text.  
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Faculty, and classrooms with AV equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance.  N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU  Yes  No UC  Yes  No  
 Private  Yes  No

Will the course satisfy a major requirement at CSU or UC?  Yes  No

Please attach documentation and complete below:

Philosophy and Film	PHIL 261	CSU	Long	n/a		Click
Course Title	Course No.	at	Beach	UC Campus	Required for	Program or Major
Philosophy of Film	PHIL 2400	CSU	Los Angeles	Click		Click
Course Title	Course No.	at	CSU Campus	UC Campus	Required for	Program or Major
Philosophy and Film	PHIL 12			UC Santa Cruz		Click
Course Title	Course No.	at	CSU Campus	UC Campus	Required for	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp. Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	XX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	XX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	KNES 611 (11)	675311.05	BEGINNING FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, non-repeatable
HW	KNES 612 (12)	675311.15	INTERMEDIATE FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, <b>rec prep KNES 11</b> , gr opt GR - Letter Grade or Pass/No Pass, non-repeatable

SADDLEBACK COLLEGE  
 NEW CREDIT COURSES  
 ACADEMIC YEAR 2025-2026

HW	KNES 613 (13)	675311.25	ADVANCED FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, <b>rec prep KNES 12</b> , gr opt GR - Letter Grade or Pass/No Pass, non-repeatable
SH	HIST 699 (99)	992999.00	ENGAGING WITH HISTORY AND HISTORICAL METHODS	nc, 4 units/4 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
SM	ENV 626 (26)	992998.00	ENVIRONMENTAL JUSTICE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

**Kinesiology – Courses Related in Content  
Revised Family Effective 2025-26**

**Football**

**KNES 611 (11)            Beginning Flag Football**

**KNES 612 (12)            Intermediate Flag Football**

**KNES 613 (13)            Advanced Flag Football**

KNES 80                    Advanced Football (obsolete course)