

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, February 27, 2024

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – February 13, 2024, p. 3-6**
2. **Approval of Agenda**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.**
4. **Chair’s Report**
5. **Curriculum Committee Training – Information Item**
6. **Curriculum Committee Bylaws Revision Effective Spring 2024 – Information Item, p. 7-15**
7. **SC-IVC Comparable Course Changes for Fall 2025 – Information Only Item, p. 16**
8. **Proposed New Taxonomic Pathway (BUSCLP – TOP Code 0947.50) for Automotive Technology for Academic Year 2024-25 (Spring) – Information Only Item, p. 17**
9. **Proposed New Noncredit Courses (AUTO 440NC, AUTO 441NC) for Academic Year 2024-25 (Spring) – Information Item, p. 18-19**
 - A. New limitation on enrollment
 - a. AUTO 441NC will have a limitation of Students must be at least 21 years old and have a valid California Driver’s License
 - B. New recommended preparation:
 - a. AUTO 441NC will have a recommended preparation of AUTO 440NC
 - C. Approval of new noncredit courses
10. **Proposed New Noncredit Program (Bus Operator/Driver Commercial Learner’s Permit Certificate of Completion) for Academic Year 2024-25 (Spring) – Information Item, p. 20**
11. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Information Item, p. 21-26**
 - A. ENG 600 – Science Fiction: Literature and Society
 - B. PHIL 616 (16) – Philosophy and Film
12. **Proposed New Credit Courses (ENV 626, HIST 699, KNES 611, KNES 612, KNES 613) for Academic Year 2025-26 – Information Item, p. 27-28**
 - A. New recommended preparation:
 - a. KNES 612 (12) will have a recommended preparation of KNES 11
 - b. KNES 613 (13) will have a recommended preparation of KNES 12
 - B. Approval of new credit courses
13. **Proposed Family Revision (KNES – Football) for Academic Year 2025-26 – Information Item, p. 29**
14. **Proposed New Credit Courses (PH 102, PH 103, PH 204, PH 205) for Academic Year 2024-25 (Spring) – Action Item, p. 30-31**
 - A. New prerequisite:
 - a. PH 205 will have a prerequisite of PH 102
 - B. Approval of new credit courses
15. **Proposed New Credit Program (Community Health Worker Certificate of Achievement) for Academic Year 2024-25 (Spring) – Action Item, p. 32-33**
16. **Proposed New Noncredit Courses (COS) for Academic Year 2024-25 (Spring) – Action Item, p. 34-35**

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

AGENDA (Continued)

- A. New limitation on enrollment:
 - a. COS 424NC will have a limitation of Students must have a current California Cosmetology license to enroll in the Barber Crossover class. Students must be a minimum of 17 years of age to enroll in this course. California State Board of Barbering and Cosmetology Business and Professions Code Section 7321.5 provides that the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, (b) Has completed the 10th grade in the public schools of this state or its equivalent.
 - B. New prerequisite:
 - a. COS 425NC will have a prereq of COS 424NC
 - C. Approval of new noncredit courses
17. **Proposed New Noncredit Program (Barber Crossover Certificate of Completion) for Academic Year 2024-25 (Spring) – Action Item, p. 36-37**
 18. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Action Item, p. 38-43**
 - A. CIM 180WE – Co-Op-Ed Computer Information Management
 - B. CIMA 630 (230) – Introduction to Artificial Intelligence
 19. **Proposed New Credit Courses (Honors – COMM, CTVR, ENV, HORT) for Academic Year 2025-26 – Action Item, p. 44-45**
 20. **Proposed Course Revision for Academic Year 2024-25 – Consent Item, p. 46**
 21. **Representational Area Reports (if time allows)**
 22. **Announcements**
 - A. The next Curriculum Committee meeting is on Tuesday, March 12th at 3pm in AGB 106.
 - B. The GE Committee meets today, Tuesday, February 27th at 4pm in AGB 106.
 23. **Public Interest Announcements (if time allows)**
 24. **Adjourn**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification....

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

Attendance

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, February 13, 2024

Curriculum Team and Leadership in Attendance

- | | |
|----------------------|-----------------------|
| 1. Michelle Duffy | Curriculum Chair |
| 2. Stephanie Di Alto | Curriculum Specialist |
| 3. Aimee Tran | Articulation Officer |

Curriculum Team and Leadership in Absence

- | | |
|---------------------|-----|
| 1. Tram Vo-Kumamoto | VPI |
|---------------------|-----|

Voting Members in Attendance

- | | |
|-------------------------------|--|
| 1. Mike Bennett | Kinesiology & Athletics |
| 2. Linda Call | Health and Wellness |
| 3. Deborah Chau | Counseling and Special Programs |
| 4. Tom DeDonno | Business and Industry |
| 5. Farida Gabdrakhmanova | Arts, Media, Performance, and Design |
| 6. Annie Gilbert | Extended Learning |
| 7. Ari Grayson | Arts, Media, Performance, and Design |
| 8. Carmenmara Hernandez-Bravo | Humanities and Social Sciences |
| 9. Susan Miller | Health and Wellness |
| 10. June Millovich | Humanities and Social Sciences |
| 11. Jennifer Rohles | Kinesiology & Athletics |
| 12. Carolyn Seaman | Instructional Support and Teaching Innovations |
| 13. Larry Perez | Science, Technology, Engineering, and Math |
| 14. Michelle Weckerly | Business and Industry |
| 15. Karla Westphal | Science, Technology, Engineering, and Math |

Voting Members Absent

- | | |
|-----------------|---------------------------------|
| 1. Hollis Casey | Counseling and Special Programs |
| 2. Fleur Fong | Extended Learning |

Administrators in Attendance

- | | |
|---------------------|--------------------------------|
| 1. Christina Hinkle | Humanities and Social Sciences |
|---------------------|--------------------------------|

Guests

- | | |
|-----------------|-------------------|
| 1. Jessica Beck | Extended Learning |
|-----------------|-------------------|

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

Tuesday, February 13, 2024

The meeting starts promptly at **3PM in AGB 106**

1. **Approval of Minutes – January 23, 2024, p. 3-6**
 - **First: June Millovich**
 - **Second: Ari Grayson**
 - **Motion passed**
2. **Approval of Agenda**
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: June Millovich**
 - **Motion passed**
3. **Public Comments – Anyone may address the Curriculum Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Senate pursuant to Section 53200 of Title 5 California Code of Regulations. Each speaker is limited to two minutes.**
 - **Karla Westphal shared the state may be revising its interpretation of AB 705.**
4. **Chair's Report**
 - **Michelle Duffy announced that the ASCCC Spring Curriculum Regional Meeting is scheduled for Saturday, February 24th. Registration is free on the ASCCC website.**
 - **The scheduled review list for the upcoming curriculum cycle is in process; the list will be posted on the Curriculum SharePoint page by March 1st.**
5. **Curriculum Committee Training – Information Item**
 - **Drop-in META training dates for Spring 2024 are posted on the Curriculum SharePoint page.**
6. **Proposed New Taxonomic Pathway (CHW – TOP Code 1261.00) for Health Sciences for Academic Year 2024-25 (Spring) – Information Only Item, p. 7**
 - **A new taxonomic pathway is needed for the new Community Health Worker Certificate of Achievement and associated courses PH 102, 103, 204, and 205 (agenda items 7 and 8).**
7. **Proposed New Credit Courses (PH 102, PH 103, PH 204, PH 205) for Academic Year 2024-25 (Spring) – Information Item, p. 8-9**
 - A. New prerequisite:
 - a. PH 205 will have a prerequisite of PH 102
 - B. Approval of new credit courses
 - **These four new courses will be included in the required core for the new Community Health Worker Certificate of Achievement (agenda item 8).**
8. **Proposed New Credit Program (Community Health Worker Certificate of Achievement) for Academic Year 2024-25 (Spring) – Information Item, p. 10-11**
 - **This new program is proposed for Spring 2025.**
9. **Proposed New Noncredit Courses (COS) for Academic Year 2024-25 (Spring) – Information Item, p. 12-13**
 - A. New limitation on enrollment:
 - a. COS 424NC will have a limitation of Students must have a current California Cosmetology license to enroll in the Barber Crossover class. Students must be a minimum of 17 years of age to enroll in this course. California State Board of Barbering and Cosmetology Business and Professions Code Section 7321.5 provides that the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, (b) Has completed the 10th grade in the public schools of this state or its equivalent.
 - B. New prerequisite:
 - a. COS 425NC will have a prereq of COS 424NC

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES (Continued)

- C. Approval of new noncredit courses
- **These two new courses will be required for the new Barber Crossover Certificate of Completion (agenda item 10).**
10. **Proposed New Noncredit Program (Barber Crossover Certificate of Completion) for Academic Year 2024-25 (Spring) – Information Item, p. 14-15**
- **This new certificate is designed for individuals who currently possess a Cosmetology license and would like to pursue licensure as a Barber.**
11. **Proposed New Credit Course Justifications for Academic Year 2025-26 (Fall) – Information Item, p. 16-21**
- A. CIM 180WE – Co-Op-Ed Computer Information Management
- **The course prefix/numbering convention will be changing due to Title 5 changes to work experience education; the title for this course will be modified once the details of the new convention for work experience education course titles has been worked out.**
 - **This course will be included in the Data Analytics Certificate of Achievement.**
- B. CIMA 630 (230) – Introduction to Artificial Intelligence
- **This course will be included in the Data Analytics and Database A.S. degree.**
 - **TOP code correction from 0702.10 (Software Applications) to 0701.00 (Information Technology, General) will be reflected in the next meeting packet.**
12. **Proposed New Credit Courses (Honors – COMM, CTVR, ENV, HORT) for Academic Year 2025-26 – Information Item, p. 22-23**
- **These are honors versions of existing courses; CTVR 603H, ENV 601H, and HORT 620H will be submitted for UCTCA in July.**
13. **Proposed Course Revision (MATH 11) for Academic Year 2024-25 – Action Item, p. 24**
The prerequisite for MATH 11 necessitates revision due to AB 1705.
- A. Prerequisite change:
- a. ~~MATH 11 – prereq from Placement by the current assessment process or MATH 8 with a “C” or better to Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a “C” grade or better.~~
- **First: Larry Perez**
 - **Second: Carmenmara Hernandez-Bravo**
 - **Motion passed**
- B. Remaining course revisions
- **First: Carmenmara Hernandez-Bravo**
 - **Second: June Millovich**
 - **Motion passed**
14. **Proposed New Noncredit Course Justification (MATH 300NC) for Academic Year 2024-25 (Spring) – Action Item, p. 25-28**
This new noncredit calculus instructional support lab course is necessitated by changes brought about by AB 1705.
- **First: Karla Westphal**
 - **Second: Larry Perez**
 - **Motion passed**
15. **Proposed New Noncredit Courses (EFRN, EITA, EHST) for Academic Year 2024-25 (Spring) – Action Item, p. 29-30**
- A. New recommended preparation:
- a. EFRN 501 will have a recommended preparation of EFRN 500
- b. EFRN 502 will have a recommended preparation of EFRN 500 and EFRN 501
- c. EITA 501 will have a recommended preparation of EITA 500
- d. EITA 502 will have a recommended preparation of EITA 500 and EITA 501
- **First: Carmenmara Hernandez-Bravo**
 - **Second: June Millovich**

SADDLEBACK COLLEGE CURRICULUM COMMITTEE

MINUTES (Continued)

College Mission: Saddleback College empowers its diverse student body to achieve personal, academic, and economic advancement through equitable and innovative educational experiences.

- **Motion passed**
 - B. Approval of new noncredit courses
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: June Millovich**
 - **Motion passed**
16. **Proposed New Credit Courses (Honors – MATH and ES) for Academic Year 2025-26 – Action Item, p. 31-32**
Honors versions of existing Ethnic Studies (ES 1) and Math (MATH 10) courses are proposed for academic year 2025-26; these courses will be submitted for UCTCA in July.
- A. New prerequisite:
 - a. MATH 610H (10H) will have a prerequisite of Clearance from the current placement process or completion of Intermediate Algebra or equivalent course with a "C" grade or better.
 - **First: Karla Westphal**
 - **Second: Carmenmara Hernandez-Bravo**
 - **Motion passed**
 - B. Approval of new credit courses
 - **First: Karla Westphal**
 - **Second: Linda Call**
 - **Motion passed**
17. **Proposed New Credit Program Justification (Industrial Automation Fundamentals A.S. Degree for Academic Year 2025-26 – Action Item, p. 33**
- **The college currently offers a certificate of achievement in Industrial Automation Fundamentals; the ET department is proposing adding an A.S. degree.**
 - **First: Michelle Weckerly**
 - **Second: Carmenmara Hernandez-Bravo**
 - **Motion passed**
18. **Proposed Program Deletions for Academic Year 2025-26 – Consent Item, p. 34-35**
- A. Foods Certificate of Achievement
 - B. Foods A.S. Degree
 - **First: Carmenmara Hernandez-Bravo**
 - **Second: Michelle Weckerly**
 - **Motion passed**
19. **Representational Area Reports (if time allows)**
- **There were no representational area reports.**
20. **Announcements**
- A. The next Curriculum Committee meeting is on Tuesday, February 27th at 3pm in AGB 106.
 - B. The next GE Committee meeting is on Tuesday, February 27th at 4pm in AGB 106.
21. **Public Interest Announcements (if time allows)**
- **Members shared upcoming campus events.**
22. **Adjourn**
- **The meeting adjourned at 3:31 pm**

COMPLIANCE WITH BROWN ACT

The Curriculum Committee is a subcommittee of the Academic Senate and therefore must comply with the Brown Act. Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posted by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posted by the public, a member of a legislative body or its staff may ask a question for clarification...."

CURRICULUM COMMITTEE BY-LAWS

Saddleback College

Approved: May 10, 2017
Revised: November 1, 2017
Revised: February 28, 2018
Revised: February 27, 2020
Revised: April 2, 2020
Revised: September 13, 2022
Revised: May 9, 2023

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I. COMMITTEE RESPONSIBILITIES

A. REVIEW OF COURSES AND CERTIFICATES/DEGREES

The primary responsibilities of the Saddleback College Curriculum Committee are to review and approve degree-applicable credit courses, non-degree credit courses, noncredit courses, certificates, and programs of study. The Curriculum Committee recommends to the Academic Senate additions, deletions, and modifications in both major degree programs and general education patterns for the Associate Degree, the Intersegmental General Education Transfer Curriculum (IGETC), the California State University (CSU) General Education Certification Requirements, and Certificate Requirements. The Academic Senate then sends those recommendations to the College's Board of Trustees (BOT) for approval. (Title 5 §55002; Saddleback College BP6100).

B. REVIEW OF PREREQUISITES, COREQUISITES, AND ADVISORIES

The Curriculum Committee must approve prerequisites, co-requisites, and advisories, and must do so by separate action from that used in approving the course. (Title 5 §55003)

C. REVIEW OF COURSE REPEATABILITY AND COURSE REPETITION

The Curriculum Committee reviews course repeatability and course repetition to ensure compliance with Title 5 §55000; §55040; §56029; §55253, §58161).

D. COURSE/CERTIFICATE/PROGRAM DISCONTINUANCE

The Curriculum Committee participates in the review and evaluation of courses, certificates and program for discontinuance. (Title 5 §55130)

E. REVIEW OF DISCIPLINE PLACEMENT

The Curriculum Committee reviews courses for discipline placement.

F. REVIEW OF CURRICULUM COMMITTEE COMMUNICATION WITH COLLEGE COMMUNITY

The Curriculum Committee requests, considers, and responds to reports from various Academic Senate committees and college groups that have a direct bearing on matters of curriculum.

G. REVIEW AND EVALUATION OF SADDLEBACK COLLEGE CURRICULUM APPROVAL PROCESS

The Curriculum Committee shall review and evaluate its approval process to assure optimal curriculum approval at the local level. This shall include a review of technology, technical review, meeting schedules and agenda, yearly curriculum timelines, and Curriculum Committee communication to the college community.

H. REVIEW AND EVALUATION OF BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

The Curriculum Committee shall assist in the College's review of Board and Administrative Policies

I. CREATION OF CURRICULUM COMMITTEE PROCEDURES

The Curriculum Committee shall create Curriculum Committee Procedures (CCPs) when necessary to spell out the process of the Curriculum Office's implementation of Title 5, the Chancellor's Office (CO) mandates, Saddleback College's Board Policies or Administrative Procedures, or suggested best practices from the Academic Senate of the California Community Colleges (ASCCC). These CCPs will ensure consistent application of process and procedures in meeting compliance. These CCPs will be recommended by the Technical Review Sub-Committee and reviewed and approved by the Curriculum Committee and the Academic Senate. These CCPs will provide transparency to the college community regarding Curriculum Committee actions. These CCPs will be housed in the Saddleback College Curriculum Handbook.

II. CURRICULUM COMMITTEE VOTING MEMEBERSHIP

The voting membership of the Curriculum Committee shall include:

- A. Two representatives, elected by their respective instructional areas:
 1. Arts, Media, Performance, and Design
 2. Business and Industry
 3. Economic ~~and~~ Workforce ~~Development~~ Advancement
 4. Extended Learning
 5. Health and Wellness
 6. Humanities and Social Sciences
 7. Science, Technology, Engineering, and Mathematics
 8. Kinesiology ~~and Athletics~~
 9. ~~Social and Behavioral Sciences~~
- B. Additional voting members shall include:
 1. Two representatives from Counseling and Special Programs
 2. ~~Two representatives from~~ Instructional Support and Teaching Innovations
- C. One of the two representatives for any area should be a full-time faculty member.
- D. There may be occasions when areas may not be able to provide two sitting members on the Curriculum Committee; however, that will be up to the area in question. It is the Curriculum Committee's position that each instructional area has the opportunity for equal representation.
- E. If instructional areas are added, deleted, or reconfigured, the updates will supersede the list provided in II.A.
- F. Instructional areas will be defined as an area that offers at least one state approved program.
- G. In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie persists, the Curriculum Chair shall cast the deciding vote.

III. CURRICULUM COMMITTEE NON-VOTING MEMBERS

- A. The following shall be considered standing advisory positions on the Curriculum Committee due to the nature of the curriculum approval process and/or articulation issues:
 1. Articulation Officer-1
 2. Curriculum Chair or Co-Chairs-1 or 2
 3. Curriculum Specialist~~(s)~~-1 ~~or 2~~
 4. Instructional Deans-2, at least one of whom oversees CE programs within their division
 5. Faculty Senate President or designee-1
 6. Online Education Committee Chair or designee-1
 7. Admissions and Records Dean or representative-1
 8. ~~Publication Specialist~~ Instructional Systems Specialist-1
 9. SLO Coordinator-1
 10. Vice President for Instruction- 1

IV. STUDENT REPRESENTATION

Student participation in "the formulation and development of district and college policies and procedures on curriculum" (Title 5, §51023.7) occurs within the Saddleback College Board of Trustees. The Student Trustee is a standing member of the Saddleback College Board of Trustees. All Curriculum Committee actions go before the Board of Trustees, giving the Student Trustee an opportunity to inform his or her peers. (Title 5 § 51000, §51022, §55100, §55130, §55150).

V. CURRICULUM COMMITTEE STANDING COMMITTEES

A. Technical Review Committee

1. Responsibilities of the Technical Review Committee (TRC), include review of all curriculum proposals for compliance with Program and Course Approval Handbook guidelines, Title 5 minimum standards, stylistic and grammatical standards, articulation issues, and Title 5 coding. The TRC will also make recommendations to changes or updates in the CCPs as necessary in response to state initiatives and local need.
2. Membership
 - a. Curriculum Chair(s) and VPI (or alternate)
 - b. Curriculum Specialist~~(s)~~
 - c. Ad-Hoc Membership, including but not limited to:
 - i. Articulation Officer
 - ii. Special Programs Faculty
 - iii. Honors Coordinator
 - iv. Director of Economic and Workforce Development Advancement
 - v. Division Dean
 - vi. Department chair
 - vii. Faculty

B. General Education Committee

1. Responsibilities of the General Education Committee include review of general education requirements for compliance with state standards; review and approval of courses for the local general education pattern; and recommendations on the presentation of general education requirements in the catalog.
2. Membership
 - a. Co-Chairs, Curriculum Chair and Articulation Officer
 - b. Voting Members
 - i. One full-time counselor
 - ii. One faculty member from each instructional area identified in the general curriculum committee membership above
 - c. Non-Voting Members
 - i. Instructional Deans-2, at least one of whom oversees CTE programs within their area
 - ii. VPI (advisory)
 - iii. Articulation Specialist (support)
3. Meeting Procedures
 - a. The General Education Committee can function independently, or as an integrated part of the full Curriculum Committee.
 - b. Motions shall carry with a simple majority of the members present.

C. Distance Education Committee

1. Responsibilities of the Distance Education Committee include reviewing and approving online course addenda for compliance with state standards. Once approved by the DE Committee, course addenda are submitted to the Curriculum Committee for review and consent. Approved addenda are part of the Course Outline of Record. A course must have an approved online addendum in order to be scheduled either as a hybrid course or fully online.

VI. INDIVIDUAL CURRICULUM COMMITTEE MEMBER'S RESPONSIBILITIES

- A. Attend meetings as scheduled
 - 1. Provide an alternate if they will not be able to attend
 - 2. Notify the Academic Senate if a permanent replacement is needed
- B. Review and approve minutes and agenda
- C. Review and recommend approval of curriculum proposals using procedures defined in section IX.
- D. Participate in resolving-area concerns between presentation of curriculum proposals and the first and second readings
- E. Stay current with Saddleback college policies and procedures for curriculum development
- F. Communicate curriculum topics to their constituent areas including, but not limited to:
 - 1. Curriculum process and procedures
 - 2. Curriculum dates and deadlines
 - 3. Resource location and access
 - 4. Topics of specific concern or interest to their area faculty regarding new course or program justifications and substantive changes to courses or programs

VII. CURRICULUM COMMITTEE CHAIRPERSON RESPONSIBILITIES

- A. **Philosophical Duties**, the chairperson shall:
 - 1. Provide leadership among instructional areas to develop a coordinated curriculum
 - 2. Provide leadership in the development and planning of a college-wide curriculum
 - 3. Take an active facilitative role in the development of innovative curricula
 - 4. Oversee the updating of curriculum in relation to programs on campus
- B. **Maintenance Duties**, the chairperson shall:
 - 1. Develop and maintain familiarity with curriculum standards, regulations, policies, and procedures
 - 2. Oversee the maintenance of the college curriculum in collaboration with the Academic Senate, Curriculum Specialists, and Office of Instruction
 - 3. Communicate to faculty regarding course related issues and program impacts
 - 4. Plan, organize, and preside over Curriculum Committee meetings
 - 5. Refer issues to the Curriculum Committee for discussion and consideration
 - 6. Conduct periodic reviews of the college curriculum handbook and CCPs
 - 7. Serve as co-chair to standing curriculum committees
 - 8. Serve in an advisory role to other curriculum related committees
 - 9. Attend local and state curriculum meetings as circumstances are deemed appropriate and necessary including regional curriculum trainings, and annual curriculum institute.
 - 10. Plan and organize Curriculum training
 - 11. Provide orientation and ongoing training for Curriculum Committee Members
- C. **Selection Procedure**
 - 1. The Academic Senate Executive Team will appoint the chair or co-chairs for the Curriculum Committee
 - 2. The Chair(s) must be faculty

VIII. CURRICULUM COMMITTEE MEETING PROCEDURES

- A. **Quorum**: The meeting shall be called to order and action items addressed when a quorum exists. A quorum is 50% of the approved voting membership, plus one.
- B. **Jurisdiction**: The Curriculum Committee may, by majority vote, accept, reject, or request modifications to curriculum proposals to ensure that the curriculum is academically sound and meets all Program and Course Approval Handbook (PCAH) and Title 5 regulations. Curriculum

proposals include:

1. Policies, procedures and standards to be applied in the development, approval, and review of the college curriculum
2. Additions, deletions, and modifications of courses and programs
3. Graduation requirements, including general education and major requirements and recommended changes.

C. **Approval Procedures:** Curriculum proposals may be approved in the following ways:

1. **Full Review:** Voice or counted vote at regular or emergency meeting for:
 - a. All new courses
 - b. All new programs
 - c. All substantive changes to courses as identified by the PCAH.
 - d. All substantive changes to programs as identified by the PCAH.
 - e. New college curriculum policies or procedures
 - f. Significant changes to college curriculum policies or procedures
2. **Consent Agenda Items** for changes to courses or programs which do not affect statutory or regulatory curriculum standards. These include:
 - a. Non-substantive; minor changes in catalog description, objectives, ~~or~~ content, **assignments, MOEs, methods of instruction that do not impact total course hours/units, or change in textbook**
 - b. Change in course title
 - c. Change in course number
 - d. Non-substantive revisions to degree or certificate programs
 - i. Title change
 - ii. Minor updates to catalog description
 - iii. Removal of obsolete/deleted courses
 - iv. Update to reflect state approved course title changes
 - v. Updates to reflect state approved course number changes
 - vi. Updates to reflect state approved course unit changes
 - vii. Addition/deletion of courses as a correction or because of other, out-of-discipline state approved course changes
 - viii. Unit total change
 - ix. TOPs code change within the same discipline
 - e. Online Addenda
 - f. Minor revisions updates to college curriculum policies and procedures
3. **Information Item Only/No Action:** Technical changes that can be implemented by the technical review committee include:
 - ~~a. Changes in the text and/or instructional materials~~
 - b. Corrections to spelling, grammar, or format
 - ~~c. Minor changes in methods of instruction, suggested assignments, or typical methods of evaluation~~
 - ~~d. Minor revisions updates to college curriculum policies and procedures~~
 - e. Updates to taxonomic pathways
 - f. **Development of new taxonomic pathways**
4. **Summer Approvals:** During the summer months when the Academic Senate does not meet, the Technical Review committee (including the Curriculum Chair(s), Articulation Officer, and Curriculum Committee faculty for a minimum of five faculty members) may approve changes which qualify as Consent Agenda Items and submit directly to the Board of Trustees (BOT). All changes will come before the full Curriculum Committee for consent.
5. **First and Second Reading Requirement:** First and second reading of curriculum

can be approved simultaneously by a majority vote.

6. **By-Law Revision:** Any amendment to the bylaws can be recommended to the Academic Senate for approval.

IX. CURRICULUM COMMITTEE AGENDA

- A. The Curriculum Committee agenda shall be posted in compliance with the Brown Act.
- B. The Curriculum Committee agenda shall include a list of curricular issues requiring discussion and a vote of the committee.
- C. The Curriculum Committee agenda shall also include a listing of proposals for new and modified courses for first and second reading.
- D. The Curriculum Committee agenda shall also include a listing of proposals for new and modified programs and certificates.
- E. The agenda shall also include a listing of courses/certificates/programs proposed for deactivation.

X. CURRICULUM COMMITTEE MINUTES

- A. The Curriculum Committee minutes should include:
 1. Members present or absent at each meeting
 2. Areas that have not been represented for an extended period
 3. Date of the meeting
 4. Time the meeting began and ended
 5. Information items
 6. Synopsis of discussion about each topic; a fine balance needs to be struck between being concise and providing enough detail about the topic to be useful upon review
 7. Motions made, seconded, and action taken
- B. The officially approved minutes shall be maintained in a permanent log in the Curriculum Office and posted on SharePoint under Curriculum.

IVC and Saddleback Comparable Course List- effective Fall 2025		
SC Course	IVC Course	Are these comparable? Y/N
ART 143- Professional Practices: Launching a Creative Career	DMA 92- Professional Practices and Portfolio Development	N
BUS 1/1H- Honors Introduction to Business	MGT 1H- Introduction to Business Honors	Y
BUS 10- Business Statistics	PSYC 10/PSYC 10H- Statistical Methods in the Behavioral Science/Honors	Y
BUS 172- Financial Literacy	MGT 5/ ECON 5- Personal Financial Planning	Y
BUS 182- Logistics and Transportation Management	MGT 182- Logistics and Transportation Management	Y
BUS 183- Integrated Supply Chain Management and Demand Planning	MGT 183- Integrated Supply Chain Management and Demand Planning	Y
CDE 121- Practicum-The Student Teaching Experience	HD 181- Practicum: Early Childhood Programs	Y
CIM 8- Intro to Data Science	ACCT 52/CIM 52 - Intro to Data Analytics	N
CIMA 105- Microsoft Excel for Data Analytics	CIM 254- Data Analytics and Visualization (Tableau)	N
CIMA 288- Database Reporting	CIM 254- Data Analytics and Visualization (Tableau)	Y
CIMN 110- Information and Communication Essentials	CIM 110- Information and Communication Technology Essentials	Y
CIMP 3- Introduction to Video Game Design	IMA 40- Introduction to Game Design	N
CTVR 4- Cinematic Storytelling	FILM 71/71H- Introduction to Film/Honors	Y
ENG 25/25H- Honors Introduction to Literature	LIT 1H- Introduction to Literature Honors	Y
ENGR 70- Introduction to Network Analysis	ENGR 70- Introduction to Network Analysis	Y
ENGR 70L- Introduction to Network Analysis Laboratory	ENGR 70L- Introduction to Network Analysis Laboratory	Y
ES 1- Introduction to Ethnic Studies	ETHN 10H- Introduction to Ethnic Studies Honors	Y
ES 3- Introduction to Chicanx and Latin Studies	ETHN 30- Introduction to Chicanx Studies	Y
ES 3- Introduction to Chicanx and Latin Studies	ETHN 60- Introduction to Latinx Studies	Y
ET 200- Digital Signal Processing and Microcontrollers	ET 120- Intro to Microprocessors and Microcontrollers	N
FN 50- Fundamentals of Nutrition	NUT 1- Principles of Nutrition	Y
GD 149- Digital Illustration	DMA 12- Introduction to Digital Media Art: Vector Illustration	N
GD 160- Professional Practices for Graphic Designers	DMA 92- Professional Practices and Portfolio Development	Y
HS 128- Community-Based Corrections	AJ 19- Intro to Corrections	Y
HS 170- Alcohol and Other Drugs in Our Society	KNES 96- Drugs, Health and Society	Y
HS 37/SOC 37- Intro to Criminology	AJ 19- Intro to Corrections	N
IA 100- Intercollegiate Electronic Sports	IA 101- Intercollegiate Electronic Sports	Y
IA 23- Intercollegiate Men's Soccer	IA 15- Intercollegiate Men's Soccer	Y
KNES 187- Beginning Pickleball	KNES 40- Pickleball I	Y
KNES 188- Intermediate Pickleball	KNES 41- Pickleball II	Y
KNES 190- Advanced Pickleball	KNES 42- Pickleball III	Y
KNES 32- Sports in Film	KNES 98D- Sports and Cinema	N
KNES 46- Sports and Society	KNES 97- Social-Cultural Issues in Sport	Y
LIB 2H- Advanced Information, Competency Skills, Online Searching	LIB 20- Critical Thinking and Advanced Information Literacy	Y
MUS 118- Digital Multi-Track Music Recording	MUS 70- Digital Multi-Track Music Recording	N
MUS 120- Introduction to the Music Industry	MUS 71- Introduction to the Music Industry	N
MUS 130- Music Production I	MUS 72- Music Production I	N
MUS 131- Music Production II	MUS 73- Music Production II	N
MUS 167- Contemporary (20th & 21st Century) Chamber Music	MUS 63- Chamber Music	Y
PH 1- Introduction to Public Health	HLTH 5- Introduction to Public Health	Y

Proposed Taxonomy Change for Automotive Technology for Spring 2025

SCH/ DIV	School/ Division	DEPT CODE	Department	PROG CODE	Program	SUBJECT CODE	Subject	TOP CODE	CERTIF UNIQUE ID	DEGREE UNIQUE ID
BI	Business & Industry	AUTO	Automotive Technology	AUTOAT	Alternative Fuel Vehicle Technology	AUTOAT	Alternative Fuel Vehicle Technology	0948.40	32428	32123
				AUTOAU	Autonomous and Advanced Vehicle Systems	AUTOAU	Autonomous and Advanced Vehicle Systems	0948.00	pending approval	
				AUTOCH	Auto Chassis	AUTOCH	Auto (Chassis Specialist)	0948.00	22870	09847
				AUTOEN	Auto Eng Specialist	AUTOEN	Auto (Engine Service Specialist)	0948.00	22872	09846
				AUTOFN	Automotive Technician Fundamentals	AUTOFN	Automotive Technician Fundamentals	0948.00	42696	
				AUTOFP	Auto Eng Performance Specialist	AUTOFP	Auto (Engine Performance Specialist)	0948.00	22871	09845
				AUTOSP	Automotive Suspension Technician	AUTOSP	Automotive Suspension Technician	0948.00	42703	
				AUTOTK	Automotive Technology	AUTOTK	General Automotive Technician	0948.00	22873	04066
				<u>BUSCLP</u>	<u>Bus Operator/ Driver CLP</u>	<u>BUSCLP</u>	<u>Bus Operator/ Driver Commercial Learner's Permit</u>	<u>0947.50</u>	<u>pending approval</u>	
				CHSYST	Automotive Chassis Systems	CHSYST	Automotive Chassis Systems	0948.00	42698	
				ENDIAG	Automotive Engine Diagnostics Technician	ENDIAG	Automotive Engine Diagnostics Technician	0948.00	42701	
				ENREPR	Automotive Engine Repair Technician	ENREPR	Automotive Engine Repair Technician	0948.00	42702	
				EVTECH	Automotive Electric Vehicle Technician	EVTECH	Automotive Electric Vehicle Technician	0948.00	42700	

SADDLEBACK COLLEGE
NEW NONCREDIT COURSES
ACADEMIC YEAR 2024-2025

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
BI	AUTO 440NC	992996.00	TRANSPORTATION CAREER EXPLORATION	nc, 0 unit/0.5 hr lec/0 hr lab/0 hr lrng cntr, gr opt NC - Noncredit, repeatable up to 4 times

SADDLEBACK COLLEGE
NEW NONCREDIT COURSES
ACADEMIC YEAR 2024-2025

BI	AUTO 441NC	992997.00	BUS OPERATOR/DRIVER TRAINING	nc, 0 unit/3.5 hrs lec/0 hr lab/0 hr lrng cntr, <u>lim Students must be at least 21 years old and have a valid California Driver's License,</u> rec prep AUTO 440NC , gr opt NC - Noncredit, repeatable up to 4 times
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SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

New
**Bus Operator/Driver
Commercial Learner's Permit
Certificate of Completion**

The Bus Operator/Driver Commercial Learner's Permit Certificate of Completion is designed to prepare students for the California Commercial Learner's Permit (CLP) test and provide insight into what a career as a bus operator/driver entails. To obtain a commercial driver's license, a person needs to first attain the CLP by passing a knowledge test based on the California Commercial Driver Handbook. Therefore, students will review information in the California Commercial Driver Handbook, including sample test questions. Students will learn study skills to better prepare them for the CLP test and customer service skills, which are essential in the field. Moreover, students will receive behind-the-wheel and vehicle inspection training. Coursework includes a walk-thru of the job application process, interview techniques, and job requirements (i.e., physical examination, background checks, etc.). This program trains individuals for careers related, but not limited to, being a bus driver or bus operator. In order to sit for the CLP test and for potential employment, students must be at least 21 years old, have a valid California Driver's license with a clean record and pass a medical background check and drug screening.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Seek employment in the public transit industry.
- Demonstrate current industry-specific skills related to the safety, operation, and driving of multi-passenger buses.
- Take the related California Commercial Learner's Permit (CLP) exam.

Required Core

<u>AUTO 440NC</u>	<u>Transportation Career</u>	
	<u>Exploration</u>	<u>8.3</u>
<u>AUTO 441NC*</u>	<u>Bus Operator/Driver</u>	
	<u>Training</u>	<u>58.1</u>

Total Hours for the Certificate 66.4

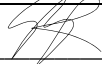
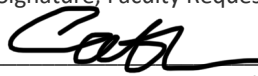

***Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: January 26 th , 2024	Prepared & Submitted by: Spencer Robins
Department: English	Course Prefix & Number 600: ENG 600

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

Click to enter date	Spencer Robins _____ Print Name	 _____ Signature, Faculty Requestor
Click to enter date	Catherine Hayter _____ Print Name	 _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Christina Hinkle _____ Print Name	 _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)	Short Title: Science Fiction	
Science Fiction: Literature and Society		
Units: 3	Lec hrs: 3	Lab hrs: 0
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 1501.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): E

1. Anticipated first term of offering: Fall Spring Year 2025

2. Catalog Description:
 Course surveys science fiction from its origins to the present day. Students will explore the genre’s common themes, its relationship to popular culture, and its reflections on issues including race, gender, sexuality, environment, and technology. Emphasis will be placed on its capacity to challenge dominant social attitudes and question humanity’s place in the cosmos.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Currently, the English Department offers only survey-type literature classes. By contrast, many of our peer institutions offer literature courses built around genres and themes that we believe are more likely to generate student interest and enrollment; specifically, California Community Colleges offer courses in science fiction of various kinds. Such courses would provide opportunities for students to fulfill GE requirements while exploring themes of interest to their lives. Moreover, several majors at UC and CSU campuses require elective courses that could be satisfied by this class. Science fiction in particular offers opportunities to explore social issues including race, gender, environment, and sexuality through a literary lens. We believe that this course could be a model for future genre- and thematic- literature classes that could expand student interest in literary study at Saddleback.

6. Course Requisites:

List all requisites*:

Prerequisite: Eligibility for ENG 1A or ENG 1AH

Co-requisite: [Click here to enter text.](#)

Limitation on enrollment:

Recommended Prep: [Click here to enter text.](#)

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: English Literature AA; Creative Writing AA; English ADT

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?
 Yes If yes, identify family: Click here to enter text.
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

The course will require one faculty member to teach it and one classroom per section offered.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

Science Fiction & Climate Disaster	ENG 060	UC Merced	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>UC Campus</small>		<small>Program or Major</small>
Speculative Fiction: Science Fiction, Science Horror, Fantasy	English 1120	CSU San Bernardino	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>CSU Campus</small>		<small>Program or Major</small>
Introduction to Speculative Fiction	LIT61-U01	UC Santa Cruz	Required for	Click here to enter text.
<small>Course Title</small>	<small>Course No.</small>	<small>UC Campus</small>		<small>Program or Major</small>

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp, Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL			
Date: Jan 21, 2024	Prepared & Submitted by:	Basil Smith	
Department: Philosophy and Humanities	Course Prefix & Number 600:	PHIL 616 (16)	

P

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.			
Click to enter date	Click here to enter text.	<u>Basil Smith</u>	
	Print Name		Signature, Faculty Requestor
Click to enter date	Click here to enter text.	<u>Basil Smith</u>	
	Print Name		Signature, Department Chair
Click to enter date	Click here to enter text.	_____	_____
	Print Name		Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text.	<u>Christina Hinkle</u>	
	Print Name		Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) Philosophy and Film	Short Title: Philosophy and Film
Units: 3	Lec hrs: 3
Lab hrs: N/A	
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit	
TOP Code: 1509	Non-Credit Category: Click here to enter text.
Occupational Code (SAM): E	

1. Anticipated first term of offering: Fall Spring Year 2025

2. Catalog Description:
 This course will explore the relationship between film and philosophy. In particular, it will explore the unique way film can depict the nature of time, reality, and humanity. The course will discuss such topics as the role of technology in the arts, competing descriptions of human thought, theories of memory, psychoanalysis, modes of representation and revelation proper to film, rival conceptions of temporality, narrative structure within and outside of film, the politics of film, and the emergence of new digital technology.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. A. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?
 Reason for cross-listing: Click here to enter text.

- B. If you are mirroring a Non-Credit course with a Credit course- please list Credit course here:

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?
During our departmental meetings, we discussed expanding our list of offerings for our AAT degree. We discovered that students desired a course that would bring philosophy down to a human level, where complex ideas were represented in media different from text. So, a visual medium. Moreover, decided that advanced classes like this utilize both more (and various) teaching methods, and cater to different learning styles. Given all this, Phil and Film fit many of the things that are missing from our AAT degree.

6. Course Requisites:

List all requisites*:

Prerequisite: N/A

Co-requisite: Click here to enter text.

Limitation on enrollment: Click here to enter text.

Recommended Prep: ENG 1A or ENG 1AH

**Please attach justification for the recommended requisites. Refer to the Chancellor's Guidelines for Title 5 §55003*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: It will be part of the Philosophy AA-T

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.

Faculty, and classrooms with AV equipment

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation and complete below:

Philosophy and Film	PHIL 261	CSU	Long	n/a		Click
Course Title	Course No.	at	Beach	UC Campus	Required for	Program or Major
Philosophy of Film	PHIL 2400	CSU	Los Angeles	Click		Click
Course Title	Course No.	at	CSU Campus	UC Campus	Required for	Program or Major
Philosophy and Film	PHIL 12	CSU		UC Santa Cruz		Click
Course Title	Course No.	at	CSU Campus	UC Campus	Required for	Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Language/Rationality (English Comp. Communication/Analytical Thinking/Critical Thinking, Mathematics)	Arts/Humanities	Social/Behavioral Sciences	Natural Sciences	Life Long Understanding	Ethnic Studies
Local GE	<input type="checkbox"/>	XX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cal-GETC	<input type="checkbox"/>	XX	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	KNES 611 (11)	675311.05	BEGINNING FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, non-repeatable
HW	KNES 612 (12)	675311.15	INTERMEDIATE FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, rec prep KNES 11 , gr opt GR - Letter Grade or Pass/No Pass, non-repeatable

SADDLEBACK COLLEGE
 NEW CREDIT COURSES
 ACADEMIC YEAR 2025-2026

HW	KNES 613 (13)	675311.25	ADVANCED FLAG FOOTBALL	nc, 1 unit/0.5 hr lec/1.5 hrs lab/0 hr lrng cntr, rec prep KNES 12 , gr opt GR - Letter Grade or Pass/No Pass, non-repeatable
SH	HIST 699 (99)	992999.00	ENGAGING WITH HISTORY AND HISTORICAL METHODS	nc, 4 units/4 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
SM	ENV 626 (26)	992998.00	ENVIRONMENTAL JUSTICE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HW	PH 102	992992.00	HEALTH EDUCATION AND PROMOTION	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
HW	PH 103	992993.00	HEALTH AND SOCIAL JUSTICE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE
 NEW CREDIT COURSES
 ACADEMIC YEAR 2024-2025

HW	PH 204	992994.00	INTERPROFESSIONAL COMMUNICATION IN HEALTHCARE	nc, 1 unit/1 hr lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
HW	PH 205	992995.00	DIRECTED PRACTICE FOR COMMUNITY HEALTH CARE WORKER	nc, 3 units/2 hrs lec/3 hrs lab/0 hr lrng cntr, prereq PH 102 , gr opt Letter GR - Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

New
**Community Health Worker
Certificate of Achievement**

The Community Health Worker (CHW) Certificate of Achievement provides students with the skills needed to work in public health, healthcare, and social services. CHWs provide services including health education, navigation through healthcare systems and services, health outreach, community health data collection, and health promotion. Graduates will be able to help improve quality of life for clients by identifying the social determinants of health (SDOH) and disparities in communities, increasing access to health care services, promoting health screening, and providing public health education on available health services and recommendations. The certificate is for both entry-level individuals and for providing additional competencies to those employed in various fields. Graduates can work in various settings including healthcare clinics, mental health facilities, substance abuse programs, nursing homes, assisted living, and neighborhood and faith-based organizations.

Occupations:

- **Community Health Worker**
- **Health Advocates**
- **Contract Tracers**
- **Community Liaisons**
- **Health Navigators**
- **Community Navigators**
- **Community Health Advisors**
- **Outreach Educators**
- **Community Health Representatives**
- **Peer Health Promoters**

Competencies:

- **Communication skills related to healthcare**
- **Relationship building between patient and provider**
- **Healthcare services navigation and coordination**
- **Health advocacy, education, and outreach**
- **Health data assessment**
- **Knowledge of public health principles**
- **Knowledge of social determinants of health**

Program Student Learning Outcomes

Students who complete this program will be able to:

- **Describe how education, socioeconomic status, racism, and gender shape health epidemics and policy development in the healthcare system.**
- **Facilitate access to resources and increase the clients' ability to navigate the health care system.**
- **Describe the concept of public health as it relates to community health workers.**

SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

- Provide health education plans to promote healthy behaviors, address health risks and reduce harm.

Required Core

<u>HSC 104</u>	<u>Medical Terminology</u>	<u>3</u>
<u>PH 1</u>	<u>Introduction to Public Health</u>	<u>3</u>
<u>HLTH 1</u>	<u>Contemporary Health Issues</u>	<u>3</u>
<u>PH 102</u>	<u>Health Education and Promotion</u>	<u>3</u>
<u>PH 103</u>	<u>Health and Social Justice</u>	<u>3</u>
<u>PH 204</u>	<u>Interprofessional Communication in Healthcare</u>	<u>1</u>
<u>PH 205*</u>	<u>Directed Practice for Community Health Care Worker</u>	<u>3</u>

Restricted Electives: Complete two courses (6 units)

<u>MATH 10*</u>	<u>Introduction to Statistics</u>	<u>3</u>
<u>or</u>		
<u>PSYC 44*</u>	<u>Statistics for the Behavioral Sciences</u>	<u>3</u>
<u>or</u>		
<u>BUS 10*</u>	<u>Business Statistics</u>	<u>3</u>
<u>and</u>		
<u>PSYC 30*</u>	<u>Social Psychology</u>	<u>3</u>
<u>or</u>		
<u>SOC 30*</u>	<u>Social Psychology</u>	<u>3</u>

Total Units for the Certificate 25

***Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE
 NEW NONCREDIT COURSES
 ACADEMIC YEAR 2024-2025

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation

ED	COS 424NC	992990.00	BARBER CROSSOVER BEGINNER-LEVEL 1	<p>nc, 0 unit/3 hrs lec/9.05 hrs lab/0 hr lng cntr, <u>lim Students must have a current California Cosmetology license to enroll in the Barber Crossover class. Students must be a minimum of 17 years of age to enroll in this course. California State Board of Barbering and Cosmetology Business and Professions Code Section 7321.5 provides that the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, (b) Has completed the 10th grade in the public schools of this state or its equivalent.</u> oe/oe, gr opt SP - Noncredit Graded Pass/SP/No Pass, DE, repeatable up to 3 times until qualification of 200 hours</p>
ED	COS 425NC	992991.00	BARBER CROSSOVER ADVANCED-LEVEL 2	<p>nc, 0 unit/3 hrs lec/9.05 hrs lab/0 hr lng cntr, prereq COS 424NC, oe/oe, gr opt SP - Noncredit Graded Pass/SP/No Pass, DE, repeatable up to 3 times until qualification of 200 hours</p>

SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

New
Barber Crossover
Certificate of Completion

The Barber Crossover Program is a series of two 200-hour courses designed specifically for a Licensed Cosmetologist who would like to obtain a Barbering License. The program is designed to meet the minimum California State Board of Barbering and Cosmetology Standards. Courses include technical instruction and practical operations covering those Barber practices that are not a part of the required training or practice of a Cosmetologist. Topics include health and safety, sanitation and disinfection, hair cutting, shaving, and trimming of the beard and mustache. At completion of 400 hours and passing the California State Board of Barbering Examination, students will be prepared as entry-level barbers. Licensed graduates may be employed as hair stylists, beard, and mustache groomers, shaving specialists, and retail buyers. With continuing education and experience, licensed Barbers may find employment as salon managers or owners, manufacturers' field representatives, demonstrators and lecturers, instructors, and laboratory technicians.

This program is offered on an open-entry/open-exit basis with a required minimum number of combined lecture/lab hours per week and a waiting list may be maintained for those students who desire to enroll. Students may attend on a part-time or full-time basis. Transfer students will be accepted on a space-available basis providing they have not previously achieved more than 200 certified hours of training.

Students must be a minimum of 17 years of age to enroll in the Barber Crossover coursework. In accordance with the California State Board of Barbering and Cosmetology Business and Professions Code, the minimum qualifications for an applicant to sit for the licensure examination are that the applicant: (a) is not less than 17 years of age, and (b) has completed the 10th grade in the public schools of this state or its equivalent.

The program has a minimum requirement of 400 class/clock hours and a minimum number of theory and practical applications required by The California State Board of Barbering and Cosmetology.

Program Student Learning Outcomes

Students who complete this program will be able to:

- Project a positive attitude and a sense of personal integrity and self-confidence.
- Deliver a worthy service for value received in an employer-employee relationship.
- Practice effective communication skills, visual poise, and proper grooming.

SADDLEBACK COLLEGE
NEW PROGRAM
ACADEMIC YEAR 2024-2025

- Perform basic manipulation skills in the areas of barbering, facial/neck straight razor shaving, mustache/beard styling, hairstyling, hair shaping.
- Perform basic/advanced analytical skills to determine proper hairstyle, facial hair grooming, for the client's overall image.
- Apply learned theory, technical information, and related matter including infectious and non-infectious skin diseases and disorders, to assure sound judgment, decisions, and procedures in accordance with the California State Board of Barbering and Cosmetology Act and Regulations.
- Perform proper sanitation and disinfection skills during all Barbering procedures.

Required Core

COS 424NC* Barber Crossover Beginner-

Level 1 _____ 200.03

COS 425NC* Barber Crossover Advanced-

Level 2 _____ 200.03

Total Hours for the Certificate _____

400.06




***Course has a prerequisite, corequisite, limitation, or recommended preparation; see course description.**

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: August 21, 2023	Prepared & Submitted by: Alan Foote
Department: Computer Information	Course Prefix & Number 600: WE or CWE 180 CIM 180WE

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

8/21/2023	Alan Foote _____ Print Name	 _____ Signature, Faculty Requestor
9/19/2023	Tom DeDonno _____ Print Name	 _____ Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	_____ Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	 _____ Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :) CO-OP-ED Computer Information Management	Short Title: CO-OP-ED CIM
Units: 2	Lec hrs: Click here to enter text. Lab hrs: Learning Center 6
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit	
TOP Code: 0702.00	Non-Credit Category: Click here to enter text. Occupational Code (SAM): C

1. Anticipated first term of offering: Fall Spring Year 2025

2. Catalog Description:
 Hands-on experience in related Computer Information Management aka Information Technology – Information Science (CIM/ITIS). Provides basic to intermediate level opportunities for students to extend and apply their CIM/ITIS learning in a workplace environment. A maximum of 14 semester credit hours may be earned during one enrollment period in work experience education.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
 C-ID Code: Click here to enter text.
 If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed? Yes No
 If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: Click here to enter text.

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Working in the field is an important part of a Computer Information Management (CIM) student's education. This course will help CIM students gain that experience. We have been finding a strong desire for Cybersecurity and Data Analytics internships.

6. Course Requisites:

List all requisites*:

Prerequisite: Click here to enter text.

Co-requisite: Click here to enter text.

Limitation on enrollment: Click here to enter text.

Recommended Prep: Click here to enter text.

**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?

Yes Course will **NOT** be included in a degree or certificate program.

No Course **WILL** be included in a degree and/or certificate program.

Which ones: Data Analytics Certificate of Achievement; Later on Cybersecurity

**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:

Letter Grade Only

Option of a standard letter grade or Pass/No Pass

Pass/No Pass only

Pass/Satisfactory Progress/No Pass (P/SP/NP)

Non-credit

9. Will course be Repeatable? No Yes

Additional skills that will be acquired by repeating this course must be included in the course outline.

If yes, how many times? 1 2 3 Unlimited (Non-credit only)

Reason for Repeating:*

Intercollegiate Athletics

Intercollegiate Competition

Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

Yes If yes, identify family: Click here to enter text.

No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/ equipment, facilities.
 Click here to enter text.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:
 CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation. If so, complete the following:

Click _____ Click _____ at Click _____ Click _____ Required for Click _____
 Course Title Course No. CSU Campus UC Campus Program or Major
 Click _____ Click _____ at Click _____ Click _____ Required for Click _____
 Course Title Course No. CSU Campus UC Campus Program or Major
 Click _____ Click _____ at Click _____ Click _____ Required for Click _____
 Course Title Course No. CSU Campus UC Campus Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

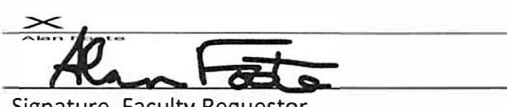

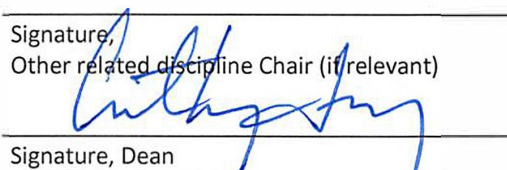
	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi- cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 CURRICULUM DEVELOPMENT

NEW COURSE PROPOSAL

Date: 10/9/2023	Prepared & Submitted by: Alan Foote
Department: CIM	Course Prefix & Number 600: CIMA 630 (230)

Obtain original (blue ink) signatures from your Department Chair and Division Dean prior to submitting to the Curriculum Office.

6/8/2023	Alan Foote _____ Print Name	 Signature, Faculty Requestor
9/19/2023	Tom DeDonno _____ Print Name	 Signature, Department Chair
Click to enter date	Click here to enter text. _____ Print Name	Signature, Other related discipline Chair (if relevant)
Click to enter date	Click here to enter text. _____ Print Name	 Signature, Dean

Course Title (60 Character max and do not use any of these symbols: ? < > " \ / * :)	Short Title: Intro to AI	
Introduction to Artificial Intelligence		
Units: 3	Lec hrs: 2	Lab hrs: 3
Credit Status: <input checked="" type="checkbox"/> Credit – Degree Applicable <input type="checkbox"/> Credit – Non-degree Applicable <input type="checkbox"/> Non-Credit		
TOP Code: 0701.00	Non-Credit Category: Click here to enter text.	Occupational Code (SAM): D Possible Occupational

1. Anticipated first term of offering: Fall Spring Year 2025

2. Catalog Description:

Artificial intelligence (AI) has become extremely popular in recent years. This course introduces the field of artificial intelligence (AI). Topics covered include the history and future of AI, different AI models, prompt engineering, Machine Learning, Neural Networks, and Chatbots. Students will incorporate AI with existing applications using ChatGPT, Dall-e, Google Bard, and Microsoft 365 Copilot. More specifically, students will use the latest version of Microsoft Office 365 with both ChatGPT and Copilot.

3. Is this course being aligned to a C-ID descriptor? Yes No N/A
C-ID Code: [Click here to enter text.](#)
If yes, see the Articulation Officer for assistance with C-ID descriptors.

4. Will course be cross-listed? Yes No
If yes, which department is responsible for scheduling, updating, and assessing the course?

Reason for cross-listing: [Click here to enter text.](#)

5. Justification of recommendation for new course: How was the need for this course identified? How will this course meet student needs in ways that currently approved courses (including those from other departments) do not?

Artificial Intelligence is changing many aspects of our daily lives and students will be part of this environment. This course is needed to help students learn more about Artificial Intelligence and how it will impact their lives. This will be the first AI course at Saddleback and students have been requesting more AI in the classroom. Advisory committees have recommended we include more AI in the classroom.

6. Course Requisites:
List all requisites*:
Prerequisite: [Click here to enter text.](#)
Co-requisite: [Click here to enter text.](#)
Limitation on enrollment: [Click here to enter text.](#)
Recommended Prep: [Click here to enter text.](#)
**Please attach justification for the recommended requisites. Refer to the [Chancellor's Guidelines for Title 5 §55003](#)*

7. Will this be a standalone course?
 Yes Course will **NOT** be included in a degree or certificate program.
 No Course **WILL** be included in a degree and/or certificate program.
Which ones: Data Analytics AS
**Paperwork for the program (new or revised) must be submitted at the same time as the new course is being developed*

8. Proposed Grading System:
 Letter Grade Only Option of a standard letter grade or Pass/No Pass
 Pass/No Pass only Pass/Satisfactory Progress/No Pass (P/SP/NP)
 Non-credit

9. Will course be Repeatable? No Yes
Additional skills that will be acquired by repeating this course must be included in the course outline.
If yes, how many times? 1 2 3 Unlimited (Non-credit only)
Reason for Repeating: *
 Intercollegiate Athletics
 Intercollegiate Competition
 Occupational Work Experience/General Work Experience

Additional enrollment required by Transfer Institution (CSU & UC only) to meet lower division requirements for a baccalaureate degree.

**Provide documentation*

10. Will this course be part of an approved family?

- Yes If yes, identify family: Click here to enter text.
 No

11. What resources will be needed in order to offer this class at Saddleback? e.g. staff, faculty, supplies/equipment, facilities.

Currently have all facilities and staff in place.

12. If degree-applicable, please complete the following information on articulation recommendations. Please contact the Articulation Officer for assistance. N/A

12A. Transfer: Would you recommend that this course transfer to:

- CSU Yes No UC Yes No
 Private Yes No

Will the course satisfy a major requirement at CSU or UC? Yes No

Please attach documentation. If so, complete the following:

Click _____ Course Title	Click _____ Course No.	at	Click _____ CSU Campus	Click _____ UC Campus	Required for	Click _____ Program or Major
Click _____ Course Title	Click _____ Course No.	at	Click _____ CSU Campus	Click _____ UC Campus	Required for	Click _____ Program or Major
Click _____ Course Title	Click _____ Course No.	at	Click _____ CSU Campus	Click _____ UC Campus	Required for	Click _____ Program or Major

12B. General Education: Would you recommend that this course satisfy a GE requirement in any of the following GE patterns? Please consult with the Articulation Officer before completing this section.

	Natural Science	Social Science	Humanities /Art	Lifelong Learning	Communi-cations	Math/ Quantitative	American Institutions	Cultural Diversity
AA/AS/GE Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSU G.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UC Transfer/GE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IGETC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SADDLEBACK COLLEGE
 NEW CREDIT COURSES
 ACADEMIC YEAR 2025-2026

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
AD	COMM 110H	992960.05	HONORS RHETORIC OF POPULAR CULTURE	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
AD	CTVR 603H (3H)	180200.05	HONORS HISTORY AND APPRECIATION OF AMERICAN CINEMA	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable

SADDLEBACK COLLEGE
NEW CREDIT COURSES
ACADEMIC YEAR 2025-2026

SM	ENV 601H (1H)	326010.10	HONORS INTRODUCTION TO ENVIRONMENTAL STUDIES	nc, 3 units/3 hrs lec/0 hr lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, DE, non-repeatable
SM	HORT 620H (20H)	18060.20	HONORS INTRODUCTION TO HORTICULTURAL SCIENCE	nc, 4 units/3 hrs lec/3 hrs lab/0 hr lrng cntr, gr opt GR - Letter Grade or Pass/No Pass, non-repeatable

School/ Division	Course Id	Catalog Id	Course Title	Action Taken
				assign=assignments
				CA Classification code (J=workforce prep, K=other noncredit enhanced funding, L=not eligible for enhanced funding, Y=credit course)
				cat desc= catalog description
				c/l w/+ cross-listed with (and list the other crs id)
				coreq=corequisite
				crs id=course prefix and/or number
				dc=delete course
				DE=distance education
				dv=delete version of course
				gr opt=grading option
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				oe/oe=open entry/open exit
				prereq=prerequisite
				pcs = program course status
				reactv=course reactivation
				rec prep=recommended prep
				rpt=repeatability
				SAM code=occupational code (A=apprenticeship, B=advanced occupational, C=clearly occupational, D=possibly occupational, E=non-occupational)
				sch desc=schedule description
				SLOs=student learning outcomes
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				TOP code=numerical classification code used to assign programs and courses to disciplines
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
AD	ARTH 26	96190.00	ART HIST: REN-CONT	sch desc, txt